Documentation – Powerforms Allied Health Inpatient Triage



Digital Health Quick Reference Guide

This Quick Reference Guide will explain how to:

Complete the Allied Health Inpatient Triage Powerform.

Important:

- All inpatient referrals must be triaged using the Allied Health Triage Powerform.
- All information in the Allied Health Triage Powerform will render to the patient file when submitted.

How to complete Allied Health Inpatient Triage Powerform:

- 1. From Powerchart, launch Multi-Patient Task List (MPTL).
- 2. Open the 'Incoming Referrals' tab.
- 3. Double click on the patient to open the 'AH Inpatient Triage Powerform'.
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- 6. If unable to complete triage, you are able to

make preliminary **Referral Outcome** and **Priority selections** and/or enter comments in the **Comments** text box and select **I** to save the Powerform.

- All selections and comments in progress will be saved, and further edits can be made from MPTL – Incoming Referrals if required.
- b. Once triage can be finalised, unnecessary comments in the Triage Powerform can be removed prior to signing the form.
- 7. Once the Triage Powerform is complete, select \checkmark to sign the Powerform.



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