

Referrals – Dietitian OP Referrals for Melton Health Cancer Patients

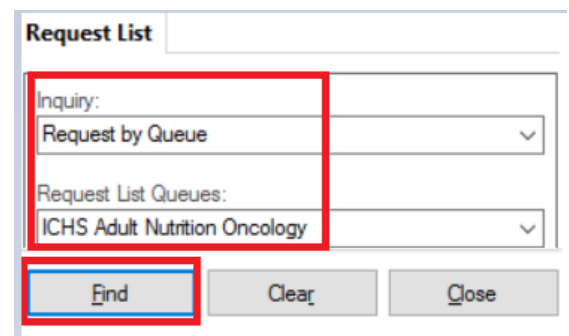


This Quick Reference Guide will explain how to:

Process and redirect Dietitian Outpatient Referral to Community Health Services at Melton Health.
A Dietitian Outpatient Referral will be automatically triggered by the system if the ONC/HAEM dosing weight difference is greater than 10%.

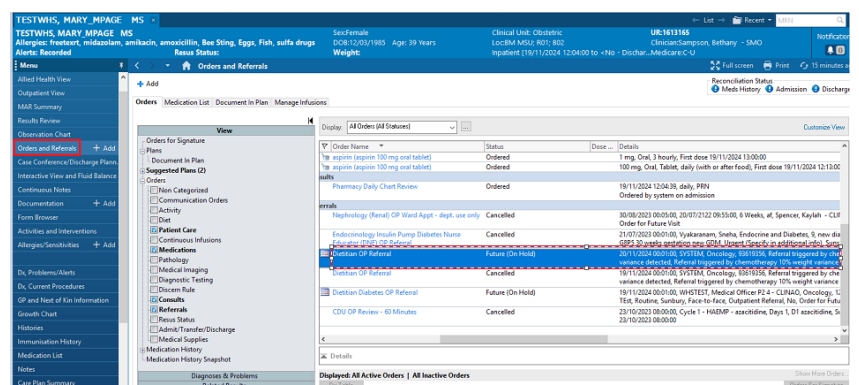
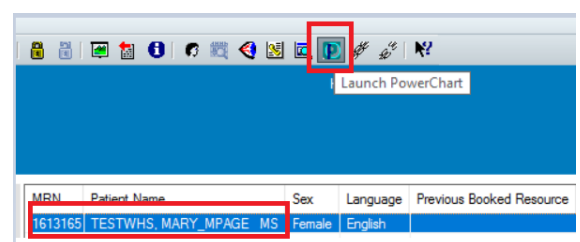
Locate the referral

1. Log into Scheduling Appointment Book
2. Select the Request List Inquiry Icon
3. Inquiry: Request by Queue
Request List Queues: ICHS Adult Nutrition Oncology
Click 'Find' to locate the patient from the request list



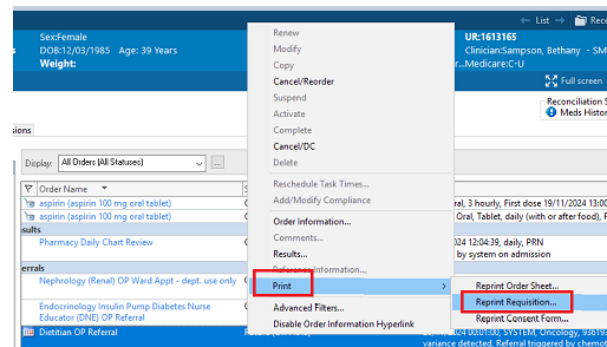
Redirect the referral

4. Select the patient from the request list, click the 'Launch Power Chart' icon to open patient's file
5. Navigate to Orders and Referrals from the Table of Contents, locate the Dietitian OP Referral order



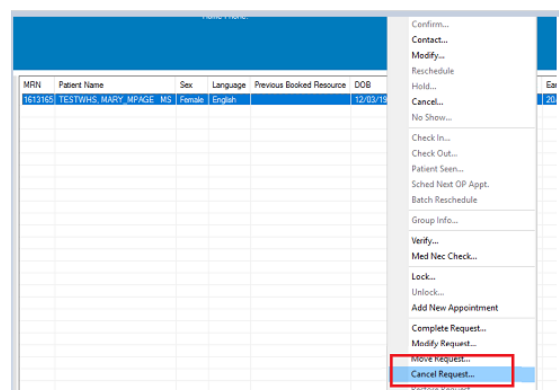


- Right click on the Dietitian Order > Select Print > Reprint Requisition

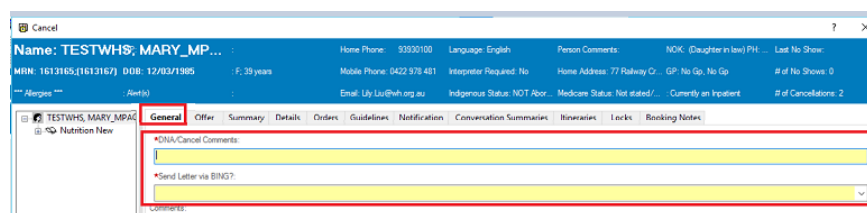


- Use the printed paper referral to register as Community Health referral for Dietitian

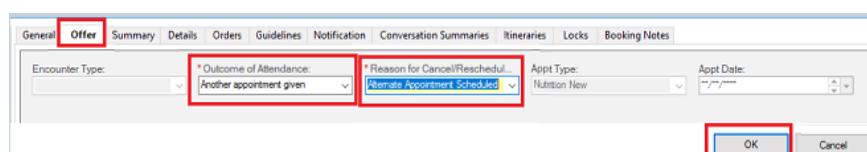
- Navigate back to Scheduling Appointment, find the same referral, right click on the patient > cancel request



- Fill in yellow mandatory fields under the 'General' tab



- Select the 'Offer' tab,
Outcome of attendance:
Another appointment given.
Reason for cancel/Reschedule:
Alternate Appointment Scheduled.
Click OK



Handy Hint

When the referral is cancelled from the Scheduling Appointment Book, the order's status will also be updated to 'Cancelled' in the PowerChat.

Dietitian OP Referral	Cancelled	20/11/2024 00:01:00, SYSTEM, Oncology, 93619356, Referral triggered by chemotherapy 10% weight variance detected, Referral triggered by chemotherapy 10% weight variance detected, chemotherapy 10...	20/11/2024 00:01
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