

Administration – Searching for Alternate Identifiers in EMR and iPM



Digital Health
CONNECTING BEST CARE

Digital Health
Quick Reference Guide

This Quick Reference Guide will explain how to:

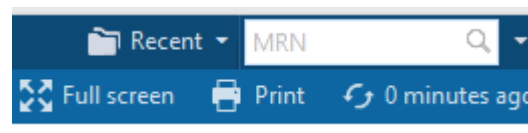
Use patient's Western Health (WH) Medical Record Number (UR/URN) to find a historical Bacchus Marsh and Melton (BMM) URN from Electronic Medical Record (EMR) or iPM.

Searching from EMR

1. Log into PowerChart or FirstNet.



2. From the **Search** Field, click on the **magnifying glass** icon.



3. From the Encounter Search window, Enter your patient's WH URN in the **UR No.** field and click **Search**.

4. Select the patient's encounter you need and click **OK**.

Encounter Search

Recent Persons

UR No. / Medicare Number: []

Last Name: []

First Name: []

DOB: []

Phone Number: []

Visit No.: []

Search [] Reset []

Search Quality []

Assume Wildcards

Name	UR No	Sex	DOB	Age	Address	Suburb	Deceased	Medicare
TRAINING, THOMAS	[]	Male	02/02/1980	44 Years				

Site	Visit Type	Unit	Room	Bed	Clinical Unit	Admit Date
Footscray	Emergency	F 1 West	F1W	Rm 01 Bed 02	Emergency - General Presentation	04/11/2024

OK [] Cancel [] Preview []

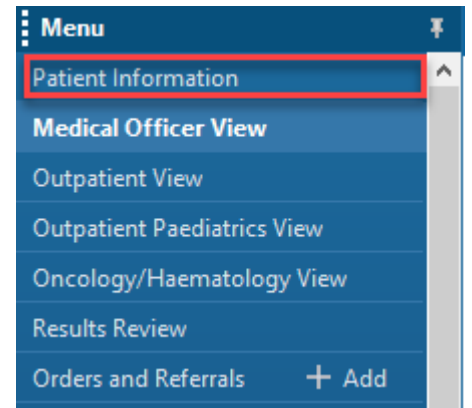


Handy Hint – Searching using other patient identifiers

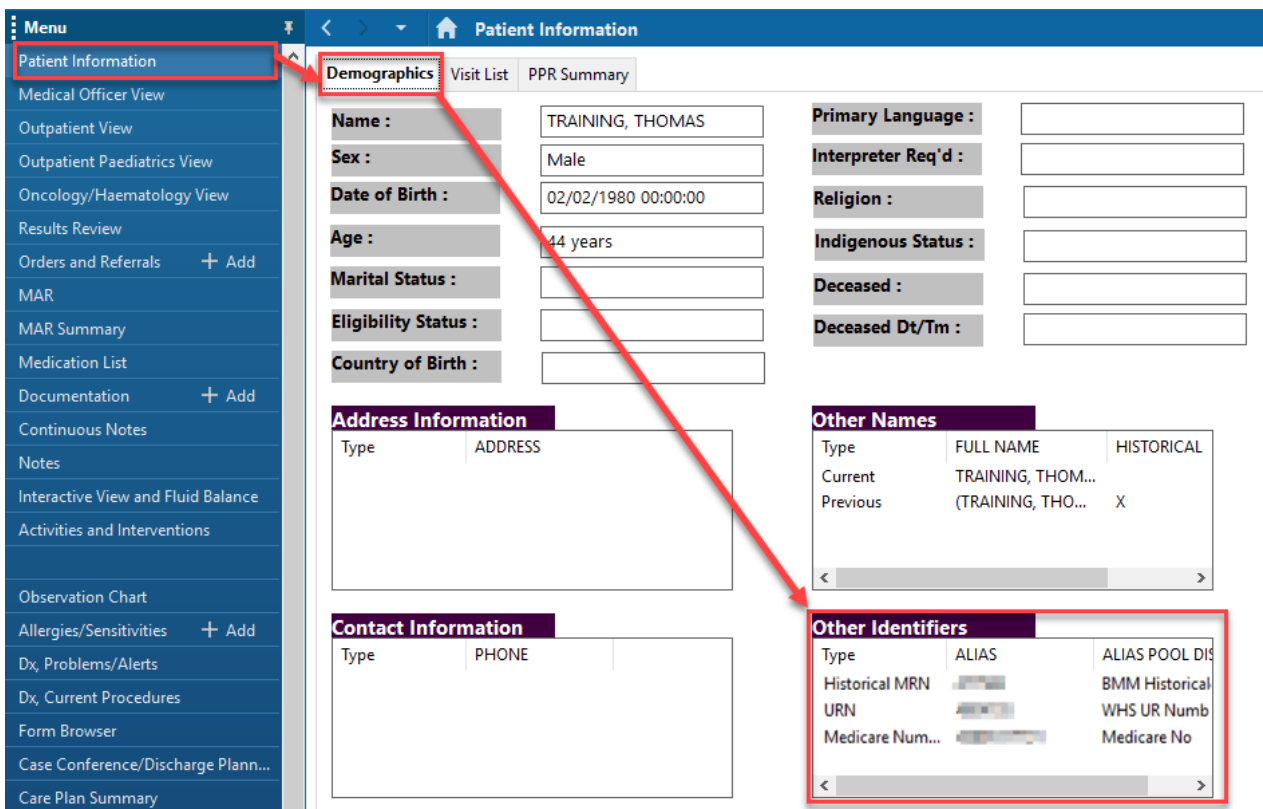
From the Encounter Search window, you can also search your patient using the following identifiers:

- Last Name
- First Name
- Date of Birth
- Medicare Number

- The patient's chart will display.
From the Table of Contents (TOC), select **Patient Information**.

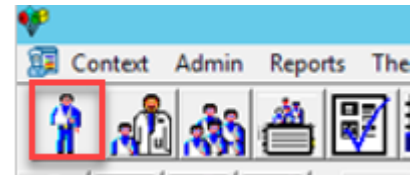


- From the **Demographics** tab, locate the **Other Identifiers** box. This will display the Historical BMM URN.



Searching from iPM

1. Log into iPM (WHS Domain) and click on the **Patient View** icon.



2. From the Administrative Patient Search window, enter the patient's WH URN in the Patient ID field, and click **OK**.

3. From the search result, the patient's historical BMM URN will display under **Alternate ID's** column.

Born				
Phone				
Alternate ID's	Sex	Date of Birth	Address	
BMM UR: / Medicare	Female			
Medicare N/A	Female	10/07/1995	2 Allwood Dr, Malton VIC 3022	