

What Goes Where – A Guide for Clinical Documentation

Community Care Coordination – Footscray, Sunshine, Williamstown

iPM	EMR	Paper	BOSSnet	Other Applications
<ul style="list-style-type: none"> • Admit, discharge or transfer • Patient registration • Presence of an advanced care plan – Legal alert (also in EMR) • Presence of a substitute decision maker – Legal alert (also in EMR) • Patient activity for Community reporting (referrals, contacts and appointments) • Print patient labels • Update patient demographic information/compensable status • 	<ul style="list-style-type: none"> • Allergies & Alerts • Care Plans • Case Conference • Clinical correspondence • Clinical documentation • Discharge summaries • Documentation of Lines & Devices • Home Visit Risk Assessment • Infectious disease screening • Message Centre - Between visit encounter process • Message Centre - Communication • Pathology and Radiology Orders and Results • Photographs • Referrals to Western Health specialist clinic outpatients 	<ul style="list-style-type: none"> • Community Medication Charts • Consent form (AD34) • Exercise charts • Patient information brochures • Questionnaires, diaries, and documents completed by clients • Referrals to and from external sources • Social work genograms • Wound Care Chart (for Post-Acute Care referrals on discharge) 	<ul style="list-style-type: none"> • External Pathology and Radiology Results • External correspondence • Community Service Referrals (with paper medication chart as required) • Referrals from CAU to Community Care Coordination, HARP <p>*All internal and external paper documentation will be scanned to BOSSnet</p>	<p>Health Direct iPM Microsoft Outlook Synapse (Imaging from other WH sites) WH Riskman</p>