

# What Goes Where – A Guide for Clinical Documentation

## Melton – Hospital in The Home (HITH)

iPM	EMR	Paper	BOSSnet	Other Applications
<ul style="list-style-type: none"> <li>Admit, Discharge or Transfer</li> <li>Diaries for Logging Patient Contacts</li> <li>Documenting Next of Kin</li> <li>Patient Registration</li> <li>Presence of an advanced care plan – Legal Alert</li> <li>Presence of a substitute decision maker – Legal Alert</li> <li>Printing Patient Labels</li> <li>Printing of Patient Wristband</li> <li>Scheduling Patient Visits in Diaries</li> <li>Updating Patient Demographics and compensable information</li> </ul>	<ul style="list-style-type: none"> <li>Allergies and Alert</li> <li>Discharge Letter to GP</li> <li>Home Visit Risk Assessment</li> <li>Viewing Next of Kin</li> <li>Viewing previous inpatient, outpatient, and Emergency dept/urgent care clinical documentation</li> <li>Pathology &amp; radiology results/reports</li> </ul>	<ul style="list-style-type: none"> <li>Admission Assessment Summary</li> <li>Bushfire - Leaving Early Plan</li> <li>Care Plans &amp; Pathways</li> <li>Client Risk Assessment Worksheet</li> <li>Consent Forms</li> <li>Criteria for Admission - Transfer to HITH</li> <li>External Referral/Request Forms</li> <li>Falls Risk Assessment (FRASS)</li> <li>Fee Information and Agreement</li> <li>Group and Hold Forms</li> <li>HITH Checklist</li> <li>HITH Checklist for Patients</li> <li>Infectious Diseases Screening Tool</li> <li>Information for Vulnerable Client Register</li> <li>Medication Orders and Administration (Oral, IV, and Subcutaneous)</li> <li>Pathology Collection</li> <li>Photographs</li> <li>Pressure Injury Assessment</li> <li>Referrals to External Services – includes all Western Health Community Services</li> <li>Visit Documentation/Clinical Documentation</li> <li>Vulnerable Client Screening Tool</li> <li>Wound Chart</li> </ul>	<ul style="list-style-type: none"> <li>External Pathology and Radiology Results</li> </ul> <p>*All Internal and External Paper Documentation Will Be Scanned to BOSSnet Post Go-Live</p>	<p><b>ACL/Ultra</b></p> <ul style="list-style-type: none"> <li>Pathology</li> </ul> <p><b>Bing</b></p> <p><b>CPF</b></p> <ul style="list-style-type: none"> <li>View historical documentation</li> </ul> <p><b>IRIS (Integrated Reports and Information System)</b></p> <p><b>Microsoft Outlook</b></p> <ul style="list-style-type: none"> <li>Email</li> <li>Calendars</li> </ul> <p><b>My Aged Care Portal</b></p> <ul style="list-style-type: none"> <li>MAC referrals</li> </ul> <p><b>MyHealth Records (HIPS)</b></p> <p><b>Path VIDRL</b></p> <p><b>SharePoint</b></p> <ul style="list-style-type: none"> <li>Internal referrals to BMM Integrated Community Health</li> </ul> <p><b>Synapse</b></p> <ul style="list-style-type: none"> <li>Imaging from Footscray, Sunshine, and Williamstown</li> </ul> <p><b>Visage Viewer</b></p> <ul style="list-style-type: none"> <li>Lake Imaging Radiology viewer</li> </ul> <p><b>WH Riskman</b></p>