

# What Goes Where – A Guide for Clinical Documentation

## Melton – Chronic Dialysis

iPM	EMR	Paper	BOSSnet	Other Applications
<ul style="list-style-type: none"> <li>Admit, Discharge or Transfer</li> <li>iPM Admission/Discharge Form</li> <li>Patient Registration</li> <li>Presence of a Substitute Decision Maker – Legal Alert</li> <li>Presence of an Advance Care Plan – Legal Alert</li> <li>Print Patient Labels</li> <li>Updating Patient Demographic Information/Compensable (Insurance Information)</li> <li>NOK Documentation</li> </ul>	<ul style="list-style-type: none"> <li>Allergies and Alerts</li> <li>Allied Health/Care Coordination Referrals</li> <li>Nursing Shift Note</li> <li>Allied Health Clinical Documentation for Dialysis</li> <li>Clinical Documentation</li> <li>CNC Referrals</li> <li>Vital Signs</li> <li>Documentation of Lines and Devices</li> <li>Fluid Balance</li> <li>Risk Assessments</li> <li>Infectious Diseases Screening Tool</li> <li>Pathology Orders and Results</li> <li>Pharmacy Communications/Request/Delivery Records</li> <li>Photographs</li> <li>Radiology Orders and Report</li> <li>Presence of a Substitute Decision Maker – Legal Alert</li> <li>Presence of a Substitute Decision Maker – Legal Alert</li> </ul>	<ul style="list-style-type: none"> <li>Acute Resuscitation Plan (ARP) (WHALERT3.1)</li> <li>Blood Transfusion Record/Consent (AD283.1)</li> <li>Consent Form (AD34)</li> <li>Electrocardiogram (ECG)</li> <li>Group and Hold Forms</li> <li>IV/SC Infusion Orders (WHAD285)</li> <li>Maintenance Haemodialysis Treatment Record</li> <li>Medication Prescriptions/Orders/Administration</li> <li>Outpatient Medication Management Tool (MMT)</li> <li>Pathology Collection via Printed EMR Requisition</li> <li>Referrals to External Services – includes all Western Health Community Services</li> <li>Renal Vascular Assessment</li> <li>Respond Blue Record (AD299)</li> </ul>	<ul style="list-style-type: none"> <li>Community Services Referrals – With Paper Medication Chart as Required</li> <li>External Outpatient Referrals</li> <li>External Pathology and Radiology Results</li> <li>Non-Synapse and Non Dorevitch Results</li> <li>Scanned Document</li> </ul> <p>*All internal and external paper documentation will be scanned into BOSSnet</p>	<p><b>CPF</b></p> <ul style="list-style-type: none"> <li>View Historical Documentation</li> </ul> <p><b>Microsoft Excel</b></p> <ul style="list-style-type: none"> <li>Dialysis Roster</li> </ul> <p><b>SharePoint</b></p> <ul style="list-style-type: none"> <li>Internal referrals to BMM Integrated Community Health Services</li> </ul> <p><b>Synapse</b></p> <ul style="list-style-type: none"> <li>Imaging from Footscray, Sunshine, and Williamstown</li> </ul> <p><b>Visage Viewer</b></p> <ul style="list-style-type: none"> <li>Lake Imaging Radiology viewer</li> </ul>