



FirstNet - Clerical – Ward patient Discharged Home from ED/Urgent Care

This Quick Reference Guide will explain how to:

Manage a patient in the Emergency Department (ED) or Urgent Care (UC) that has had an inpatient ward bed request placed, was admitted on iPM to Emergency holding ward, and a decision was then made to discharge the patient home.



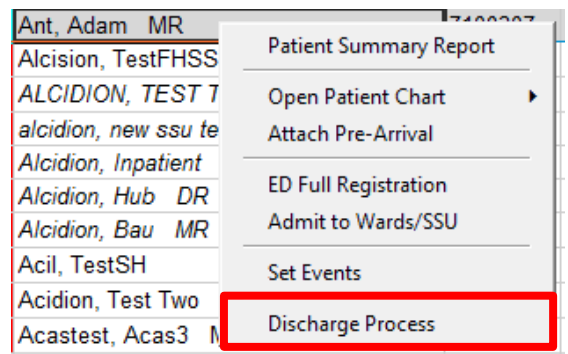
Important

If a patient is admitted to: **Emergency (holding ward)**, then they are discharged home from ED, the patient must...

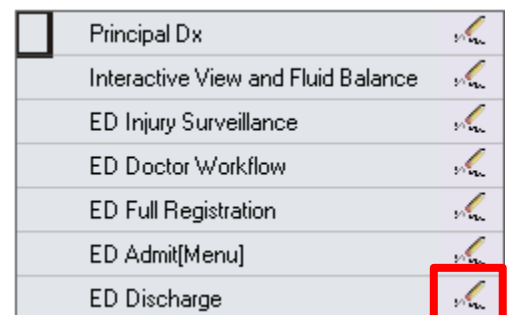
1. Be discharged on FirstNet.
2. Have their iPM admission deleted.

Discharge the patient on FirstNet

1. Locate the patient on the FirstNet tracking board.
2. Right click on the patient's name and select **Discharge Process**.



3. Select the pencil icon next to ED Discharge.



4. Enter the **Discharge Disposition**, **Referred to Location**, **Discharge Date** and **Discharge Time**.

Discharge Information

*Discharge Disposition:	*Disch/Referred to Location:
<input type="text"/>	<input type="text"/>
*Discharge Date:	*Discharge Time:
<input type="text"/>	<input type="text"/>

5. Click Complete

Complete



Delete the iPM Admission

- Locate the patient in the *Emergency Hold* ward on iPM.

Bed summary - S Emergency								
Occupancy	Acuity / Condition	Ward Events	Ward Attendances	Bed Transfer Requests	Bed Closures	Ward Suspensions	Theatre Schedule	Theatre List
Description	Name	Patient ID	Sex	Age	Billing Bed C...	Clinician	Specialty	
01	Integrationsttwoema, Mr Scenariotwo	1828811	Male	63 ...	Shared	Broughton, Ms Casey	Hospital In The Home	
02	Sammot, Miss Poppy Lu	7000673	Fe...	1 Y...	Shared	Harris, Dr Chris	Orthopaedic Surgery	
03	Vargas, Mr Jose M	206985	Male	55 ...	Shared	Nalankilli, Dr Kumanan	Gastroenterology	
04	Vemd, Mr Mock7	2001073	Male	43 ...	Shared	Pereira, Dr Jeremy	Cardiology	
05	Vemd, Mr Mock10	2001077	Male	43 ...	Shared	Pereira, Dr Jeremy	Cardiology	
06	Test Patient, Mrs Register 2	2001110	Fe...	43 ...	Shared	Horton, Dr Richard	Anaesthesia & Periop Med	
07	Bratz, Mr Jerry	2001231	Male	31 ...	Shared	Pereira, Dr Jeremy	Cardiology	
08	Jam, Mrs Apricot	2000272	Fe...	73 ...	Shared	Mateevici, Dr Olimpia	Hospital In The Home	
09	Jelly, Mrs Green	2000668	Fe...	53 ...	Shared	Pereira, Dr Jeremy	Cardiology	
10	Knitt 40, Mrs Brad	1828433	Fe...	57 ...	Shared	Popovska, Dr Gordana	Acute Aged Care SH 1	
11	Bin2, Mr Batman	1828370	Male	22 ...	Shared	Irons, Dr David	Cardiology	
12	Miya, Ms Cherry	2000977	Fe...	23...	Shared	Thomas, Dr Naveen	Psychiatric	
13	Muffin, Miss Strawberry	2000176	Fe...	53 ...	Shared	Pereira, Dr Jeremy	Cardiology	

- Double click on the patient's row to open their inpatient history.
- Delete the current admission by starting from the discharge and working your way up to then deleting the admission.

Inpatient Events		
Date / Time	Details	Pr
07/06/2023, 11:52	Admission to Hospital - Bed 18-SEMERG, Ward S E...	<M
11/06/2023, 10:00	Discharge from Hospital - Discharge Method Not Spe...	<M

New...

Edit...

Delete

Certificates