

# “What Goes Where”: A Guide to Clinical Documentation at Western Health



## Sunshine JKWC – Newborn Services

iPM	EMR - Cerner	Paper	BOSSnet	Other Applications
<ul style="list-style-type: none"> <li>• Patient registration (including Adhoc pre-registration of unborn babies)</li> <li>• Print patient labels (inpatient)</li> <li>• Updating patient demographic information</li> <li>• Next of Kin</li> <li>• Updating patient compensable (insurance information)</li> <li>• Admit/ discharge/ transfer (inpatient)</li> <li>• Presence of an advance care plan-Legal Alert</li> <li>• Presence of a substitute decision maker-Legal Alert</li> </ul>	<ul style="list-style-type: none"> <li>• Patient ID wristband</li> <li>• Allergies &amp; alerts</li> <li>• Clinical documentation (inpatient &amp; outpatient)</li> <li>• Documentation of lines and devices</li> <li>• Patient measurements, dosing weight, total fluid intake (TFI) goal (total)</li> <li>• Vascular access assessments &amp; Pain score</li> <li>• Neonatal aEEG documentation</li> <li>• NAS score</li> <li>• Intermittent and Once-only Medications, and Electrolyte Corrections</li> <li>• Pathology and radiology orders, collection/ results</li> <li>• Jaundice charts and phototherapy documentation*</li> <li>• Inpatient allied health/ care coordination/ CNC referrals</li> <li>• ISBAR handover</li> <li>• Outpatient clinic referrals, waitlist, triage and appointments</li> <li>• Discharge planning/ case conference documentation</li> <li>• Discharge summary</li> <li>• Discharge prescriptions</li> <li>• Neonatal Care pathway</li> </ul>	<ul style="list-style-type: none"> <li>• Victor/Observations charts</li> <li>• Continuous fluid and medication infusions, including electrolyte corrections administered over 24 hours</li> <li>• TFI component breakdown</li> <li>• Nutrition plan (including PN, feeds) and charting</li> <li>• Dietician recipes (non-standard feeds)</li> <li>• Fluid input/output and balance</li> <li>• Thermoregulatory care</li> <li>• Respiratory Support</li> <li>• Nasal integrity scores</li> <li>• Consent forms</li> <li>• Neonatal Resus Forms</li> <li>• Blood Transfusions Records (AD283.1)</li> <li>• Blood Bank Request Form</li> <li>• Blood Gas Order</li> <li>• Neonatal death checklist</li> <li>• Exchange transfusion record</li> </ul> <p>*Individual patients may have neonatal jaundice documented using a paper NICE chart</p>	<ul style="list-style-type: none"> <li>• Scanned external pathology and radiology results</li> <li>• Scanned external referrals/ correspondence</li> <li>• Inpatient scanned paper documentation</li> <li>• Community Services Referrals (CAU)</li> </ul> <p>*All internal and external paper documentation will continue to be scanned as per pre EMR process.</p>	<ul style="list-style-type: none"> <li>• Synapse</li> <li>• Slack</li> <li>• Birthing Outcomes System (BOS)</li> <li>• Maternal antenatal, birthing and postnatal information</li> <li>• Infant birthing and postnatal outcomes documentation</li> <li>• VPDC reporting</li> </ul>