Printing – Printing Prescriptions In Outpatient Clinics (Sunshine Pod 1, Footscray Level 2)



Digital Health Quick Reference Guide

This Quick Reference Guide will explain how to:

Print prescriptions in Outpatient Clinics

This guide only applies to consultation rooms in the following locations:

- Sunshine Hospital: Pod 1
- Footscray Hospital: Level 2
- 1. Identify the "Prescriptions Queue Name"

This information is physically listed on the printer adjacent to the computer.

 Before you "Sign" the prescription order on the "Orders and Referrals" page:

2.A. Select the "-PRESCRIPTION" printer in the "Send To" menu.

If the printer is not listed 2.B. You may locate the printer under "More Printers"

- 3. Click Sign.
- 4. Collect the printed prescriptions.

Vindows Print Queue Name	SH-LVG-POD1-PBS-02
Prescriptions Queue Name	SH-POD1-ROOM1-PRESCRIPTION
IP Address	10.98.74.115
EMR Print Queue Name	shoutpbs11

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Orders for 1	Signature	
() B	♥ Order Name Status Start Details	
FH OP IN	NVALID Fin#:30281752 Admit: 29/11/2023 02:18	
Medicat	tions	
	paracetamol Prescribe 17/04/2024 10:49 2 tab(s), Oral, Tablet, T	DS, Qty: 100 tab(s), Refill(s) 0, PBS
	(paracetamol 500 mg	
Details fo	la paracetamoi (paracetamoi 500 mg orai tablet)	Z.A Send To: SH-POD1-ROOM2-PRESCRIPTION on SHPRINT4 (from WH189411) in session 282 *
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	Mailroom (from WH189411) in session 282	
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s.	Microsoft Print to PDF (from WH189411) in session 282	Do Not Send: samples given to patient (ix)
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Further information

For further information on prescribing please refer to the <u>QRG "Medications – Outpatient Prescribing"</u> on the <u>Digital Health Website (digitalhealth.wh.org.au)</u>.