Printing – Printing documentation in Outpatient Clinics
(Sunshine Pod 1 and Footscray Level 2)

Digital Health

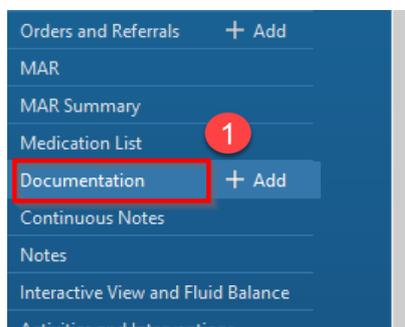**Digital Health Quick Reference Guide**

This Quick Reference Guide will explain how to:

Print from documentation in Outpatient Clinics

! **Important – This guide only applies to Sunshine Pod 1 and Footscray Level 2 Outpatient locations**

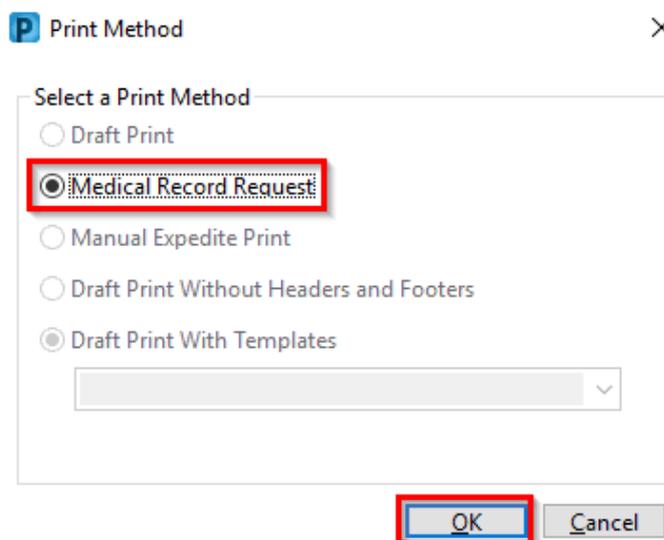1. Select "**Documentation**" from the Table of Contents.

2. Click on the **documentation to print**.

3. Click [Print] on the top right of the page.

4. Select "**Medical Record Request**" and click **OK**.

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5. Under "Device", select "**Workstation default**".

6. Click [Send] .

💡 **Handy Hint – Further information**

For further information on document printing please refer to the QRG "Printing – Printing Documentation – Individual Forms" on the Digital Health Website (digitalhealth.wh.org.au).