Downtime – Downtime Viewer Reference Guide



Digital Health Quick Reference Guide

DTV Login

- 1. Open laptop
- 2. Ensure laptop is turned on
- 3. Log into the laptop with the credentials provided in your Downtime kit



724 Application Login

- 1. Double click 724 icon on desktop
- 2. Enter username and password (located in your downtime kit)



Emergency User Name		
Password		

- In the Downtime Viewer window, enter your full name
- 4. For Audit Reason select 'Other'
- 5. Type 'EMR Downtime' as the description
- 6. Click OK







Print List

Print Chart

Printing of Patient Charts



Important – Downtime printing of patient charts is limited to <u>current encounter only</u>. Previous encounters will not be accessible.

 Tick the boxes to select patient charts you want to print



- 2. Click Print Chart
- Tick the boxes to print the required patient information and downtime medication administration record (MAR)

😂 Print Chart	
Printing Preferences	
Select the patient data to send to the printer.	
Print From 07/07/2019 - to 08/07/2019 -	
Print Documents By Date	
Print Time Zone	
Print Sections Without Data	
Check/Uncheck All	
Section of	
Sections:	
Demographics	Â
Active Allergies	
Include Inactive Allergies	=
Problems	
V Diagnosis	
Documents	
Immunization History	
Lab Results	
Medication Administration (Current)	
Medication Administration (Future)	
Medication Administration (Discontinued)	
a 🔄 Medication Profile	-
Fir	nish Cancel

