

Printing – Redirecting eReferral to a Community / External Provider



This Quick Reference Guide will explain how to:

Print a referral order to forward to community services or an external provider

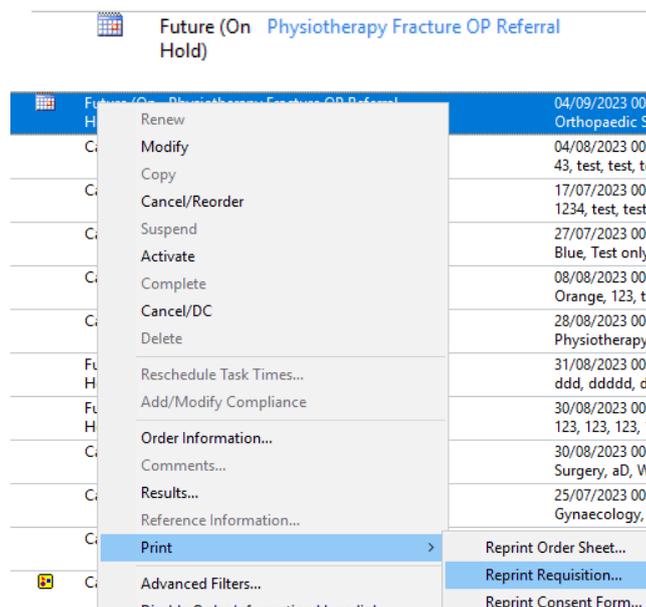
Printing a Referral Requisition

1. In Powerchart, navigate to Orders and Referrals on the Table of Contents (TOC)

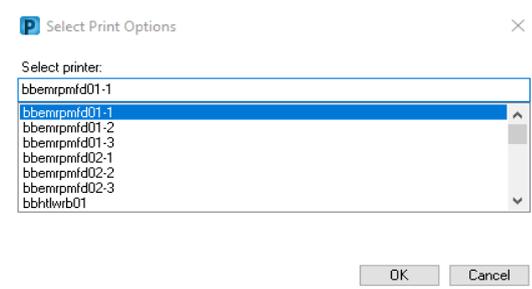
Orders and Referrals

2. Locate the order that needs a referral requisition printed

3. Right click on the order to open the menu



4. Select Print Options pop up opens, select the required printer and click OK



5. Collect printed requisition from the printer and forward to community services or external provider



Important

Only orders that are in a Future (On Hold) or Ordered Status can have a referral requisition printed

You cannot print a referral requisition if an order is in one of the follow statuses:

- Cancelled
- Completed
- Discontinued