

Perioperative – Organ Donation Surgery



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Quick Reference Guide

This Quick Reference Guide will explain how to:

Schedule and document organ donation surgery.

Scheduling Organ Donation Surgery

Organ donation surgery can be scheduled via:

- A *Request for Emergency Surgery* order and scheduling from the relevant request list, or
- Direct scheduling

Please refer to the following QRGs for further information about these steps:

- Perioperative – Requesting Emergency and Elective Surgery
- Perioperative Scheduling – Procedure from Request List
- Perioperative Scheduling – Direct Schedule Procedure



Important

As the surgeons involved in organ donation procedures are often external to Western Health, they will not be listed in the EMR. If this is the case, please instead select the user “***non-database, personnel***” as the surgical consultant during ordering and scheduling.

Provider Selection

Last name: non-database First name: personnel Suffix: [dropdown]
Title: [dropdown] Alias: [text input] Alias type: [dropdown]
Username: [text input]
Search By: Internal External

Buttons: Search, New Provider, Preview, Clear

Documenting Organ Donation Surgery

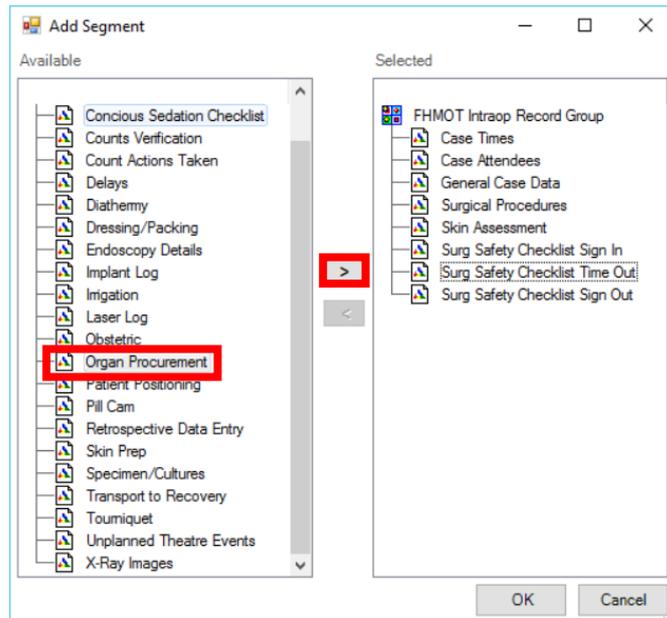
For organ donation surgery, nursing and anaesthetic records will be completed in the EMR in the same way as other procedures. Please see relevant QRGs for further information. External surgeons without access to the EMR may complete a paper Operation Report.

When documenting the **Intraoperative Record**, please ensure that the *Organ Procurement* segment is added and that all case attendees are recorded:

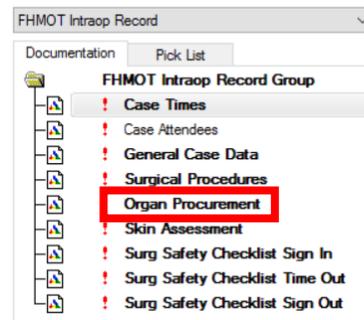
- From within the Intraoperative Record, select the *Add Segment* icon from the Perioperative Doc taskbar.



2. Select *Organ Procurement* from the list of Available segments, and click the chevron (>) to move it to the Selected segments list.



3. Click *OK*. The segment should now be included in the Intraop Record.
4. Complete the Intraop Record as normal, documenting all mandatory fields.



5. To record an external staff member not listed in the EMR as a case attendee:
 - a. Search for and add the user “*non-database, personnel*” as shown in the Important Box on the previous page.
 - b. Type the name of the staff member in the *Other Attendee Name* field.

Role Perf	Case Attendee	Primary Case Consult	Other Attendee Name
Surgeon Consultant	Non-database, Personnel	Surgeon - Principal	Mr John Smith (External Surgeon)

Role Performed: Surgeon Consultant

Case Attendee: Non-database, Personnel

Primary Case Consultant:

- Surgeon - Principal
- Surgeon - Assisting
- Present but not scrubbed
- Not present in theatre

Other Attendee Name: Mr John Smith (External Surgeon)

6. Once documentation is complete, click the green flag icon to finalise the record.