

“What Goes Where”: A Guide to Clinical Documentation at Bacchus Marsh & Mel

BMM- Specialist Clinics



Western Health

iPM	Paper	CPF	Other Applications
<ul style="list-style-type: none"> • Patient registration • Updating patient demographic information/ compensable • Admit/Discharge patients • Clinic scheduling • Create referral • Close referral • Arriving and departing patients who attend for appointments • Patient contacts/stats • Allergies & Alerts • Generate Appointment Letters 	<ul style="list-style-type: none"> • Allergies & alerts form • Assessment & Screening Forms • Blood/Blood Products Consent and Prescription Form (WHAD283.1) • Clinical Documentation • Clinic outcome slips (No barcode) • Consent Forms • Correspondence to External Providers (Dictated or typed) • Documentation of lines & devices • External Referral / Request Forms • Outpatient clinical documentation • IV/SC Fluid and Infusion Orders/Administration • Infectious Screening • Medication Orders/Administration • Pathology & Radiology Requests • Prescription creation • Request for Elective Surgery (AD32) • Request for Treatment Non Admitted (FDJ076600O) • Pre Admission Clinic Pre-Operative Checklist (FDJ609900k) • Triage outcome form (No barcode) • UV therapy referral (No barcode) 	<ul style="list-style-type: none"> • Endoscopy Reports • Operation Reports • Outpatient clinical documentation • ICHS & SACS Care Plan eForm • Pathology / Radiology Results • Review of relevant prior inpatient/ urgent care documentation • Scanned documents <p>*All internal and external paper documentation will be scanned to CPF</p>	<p>Sharepoint</p> <ul style="list-style-type: none"> • Allied Health Referrals • Outpatient Referrals • Community Services Referrals <p>Cyberscribe</p> <ul style="list-style-type: none"> • Letter Dictation <p>Visage Viewer</p> <ul style="list-style-type: none"> • Radiology Images <p>My Aged Care Portal</p> <ul style="list-style-type: none"> • My Aged Care Referrals <p>E-Mail to SMS</p> <ul style="list-style-type: none"> • Appointment reminders

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