

“What Goes Where”: A Guide to Clinical Documentation at Bacchus Marsh & Mel



Western Health

Inpatient Services

iPM	Paper	CPF	Other Applications
<ul style="list-style-type: none"> • Patient registration • Updating patient demographic information • Patient Labels • Admit / Discharge / Transfer • iPM Admission / Discharge Form • Outpatient scheduling • Alerts & Allergies 	<ul style="list-style-type: none"> • Acute Resuscitation Plan (ARP) • Admission Forms • Allergies & alerts form • Assessment & Screening Forms • Care Plans & Care Pathways • Bowel Chart • Blood Transfusion Record/Consent • Clinical documentation • Consent Forms • Documentation of lines & devices • Discharge Summary • ECG • Group and hold forms • Goals of Care • Infectious Diseases Screening Forms • IV/SC Infusion Orders (WHAD285) • Medications including intravenous, subcutaneous & administration. • Pathology & Radiology Requests • Prescription creation • Respond Blue Record (AD299) 	<ul style="list-style-type: none"> • Outpatient documentation • Scanned patient documents • Pathology / Radiology Results (Internal & External) • Review of relevant prior inpatient / urgent care <p>*All internal and external paper documentation will be scanned to CPF</p>	<p>Sharepoint</p> <ul style="list-style-type: none"> • Allied Health Referrals • Outpatient Referrals • Community Services Referrals <p>Visage Viewer</p> <ul style="list-style-type: none"> • Radiology Images <p>Microsoft Excel</p> <ul style="list-style-type: none"> • Ward Patient Diet Sheet <p>Other</p> <ul style="list-style-type: none"> • Plastic ID/Allergy wristbands

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