

Accessing Intranet Applications in the New Domain

1: How to Access the Intranet

If you cannot access Intranet Applications following your Active Directory Migration, please follow the below steps to fix it:



1. Open 'Internet Explorer'
2. Update the prefix from 'WHS' to WHCN' as shown below:
 - a. Username: 'WHCN'\<username>
 - b. Password: enter your login password
 - c. Tick 'Remember my credentials'

Commented [C(1)]: Correct to 'SharePoint' through out document please

Commented [AK2]: @Cimbaro, Georgia (WH) will the users know what SharePoint is? It might be better to refer to this as a intranet application.

Commented [C(3)]: Should be 'Open Internet Explorer'



Important things to note;

- You will be able to access your clinical and non-clinical applications immediately after your migration has been completed
- After you are migrated, eMail synchronisation may take up to 2 hours. During this time, you can use email normally with limited access to your historical emails.
- There is a possibility that access to shared calendars and mailboxes will be temporarily lost. This will be restored once all users have been migrated to the new Active Directory
- If any of the checks included in this QRG fail, please contact ServiceDesk and provide a brief description of your issue:
 - Phone: 03 8345 6777
 - Email: servicedesk@wh.org.au
 - Online: <http://servicedesk.wh.org.au>
- If you have any queries relating AD user migrations, please email WHS-EMRTechnicalTeam@wh.org.au