



# “What Goes Where”: A Guide to Clinical Documentation at Western Health

## CCC Integrated Care Hub – Specialist Clinics

iPM:	EMR (Cerner):	Paper:	BOSSnet:	Other Applications:
<ul style="list-style-type: none"> <li>• Patient registration</li> <li>• Updating patient demographic information/ compensable (insurance information)</li> <li>• Admit, Discharge or Transfer</li> <li>• ESIS Waiting List</li> <li>• Presence of an advance care plan – Legal Alert</li> <li>• Presence of a substitute decision maker – Legal Alert</li> <li>• Deceasing patient</li> </ul>	<ul style="list-style-type: none"> <li>• Allergies &amp; Alerts</li> <li>• Weight</li> <li>• Medication Orders/ Administration</li> <li>• Intravenous &amp; subcutaneous infusion orders/administration</li> <li>• Pathology, Radiology and Specimen Orders, Collections/ Results</li> <li>• Print patient/pathology labels</li> <li>• Review of relevant prior inpatient/ emergency documentation</li> <li>• Theatre/Cath Lab/ Day Procedure</li> <li>• Outpatient clinical documentation (progress notes/ consultation records)</li> <li>• Documentation of lines &amp; devices</li> <li>• Photographs</li> <li>• Correspondence to External Providers (Dictated or typed)</li> <li>• Outpatient Case Conference Documentation</li> <li>• Generate Administrative Patient and GP letters</li> <li>• Referrals to Specialist Clinics</li> <li>• Request to Specialist Diagnostics</li> <li>• Clinic waitlists</li> </ul>	<ul style="list-style-type: none"> <li>• Consent Form (AD34)</li> <li>• Request for Elective Surgery (AD32)</li> <li>• Referral to external services</li> <li>• Bolton Clarke referrals</li> <li>• Post Acute Care referrals</li> <li>• Ages &amp; Stages Questionnaire</li> <li>• Community Referrals</li> </ul>	<ul style="list-style-type: none"> <li>• GP referrals (external referrals)</li> <li>• Non Synapse and non Dorevitch results</li> <li>• Community Services Referrals (CAU) – with paper medication chart</li> <li>• Personal Care Summary for CAU</li> <li>• Scanned documents</li> <li>• External Correspondence</li> <li>• Specialty Diagnostic Results</li> </ul> <p>*All internal and external paper documentation will continue to be scanned into BOSSnet</p>	<ul style="list-style-type: none"> <li>• RIS – Radiology</li> <li>• Bing – Patient Correspondence</li> <li>• Charge Pro – Billing Program</li> <li>• Openscape – Call Centre</li> <li>• Lanier</li> <li>• Health Direct</li> <li>• TIS</li> <li>• Dr notes</li> </ul>