"What Goes Where": A Guide to Clinical Documentation at Western Health
CCC Integrated Care Hub – Community Clinics

iPM:	EMR (Cerner):	Paper:	BOSSnet:	Other Applications:
• Patient registration • Updating patient demographic information/ compensable (insurance information) • Clinic waitlists • Admit, Discharge or Transfer • Generate appointment letters • ESIS Waiting List • Presence of an advance care plan – Legal Alert • Presence of a substitute decision maker – Legal Alert • Deceasing patient	• Allergies & Alerts • Weight • Medication Orders/ Administration • Intravenous & subcutaneous infusion orders/administration • Pathology, Radiology and Specimen Orders, Collections/ Results • Print patient/pathology labels • Review of relevant prior inpatient/ emergency documentation • Theatre/Cath Lab/ Day Procedure • Outpatient clinical documentation (progress notes/ consultation records) • Documentation of lines & devices • Photographs • Correspondence to External Providers (Dictated or typed) • Outpatient Case Conference Documentation • Generate GP letters • Referrals to Specialist Clinics • Request to Specialist Diagnostics	• Referral to external services • Bolton Clarke referrals • Post-Acute Care referrals	• GP referrals (external referrals) • Non Synapse and non Dorevitch results • Community Services Referrals (CAU) – with paper medication chart • Personal Care Summary for CAU • Scanned documents • External Correspondence • Specialty Diagnostic Results *All internal and external paper documentation will continue to be scanned into BOSSnet	• RIS – Radiology • Bing – Patient Correspondence • Charge Pro – Billing Program • Openscape – Call Centre • Lanier • Health Direct • TIS