"What Goes Where": A Guide to Clinical Documentation at Western Health

Allied Health – Specialist Clinics

iPM:	EMR (Cerner):	Paper:	BOSSnet:	Other Applications:

• Patient registration
• Updating patient demographic information/ compensable (insurance information)
• Presence of an advance care plan – Legal Alert
• Presence of a substitute decision maker – Legal Alert
• HEN iPM referral for reporting
	• Triaging Internal Referrals
	• Waitlist Management
	• Appointment Management
	• Print patient labels (Outpatient)
	• Allergies & Alerts
	• All clinical documentation
	• Documentation of lines & devices
	• Medication Orders/ Administration
	• Pathology, Radiology, Specimen Orders, Collections/Results
	• Outpatient Case Conference Documentation
	• Referrals to Specialist Clinics
	• Referral to Plaster Technician
	
	• Photographs
	• Generate administrative Patient and GP /external provider correspondence
	• National Disability Insurance Scheme (NDIS) Report
	• Victorian Civil and Administrative Tribunal (VCAT) reports
	• Allied Health Clinical Reports
		• External referrals for triage
		• Consent Form (AD34)
		• Respond Blue Record (AD299)
		• Electrocardiogram (ECG)
		• Audiological Test results
		   o Behavioural Observation Audiometry
		   o Tympanometry
		   o Optoacoustic Emissions
		   o Auditory Steady State Response (ASSR)
		   o Auditory Brainstem Response (ABR)
		• Exercise charts
		• Outcome Measure documents not built in EMR
		• Social Work Genograms
			• External pathology and radiology results
			• External referrals scanned in (post triage)
			• Community Services Referrals (CAU) – with paper medication chart
			• Personal Care Summary for CAU
			• Scanned documents
			
			*All internal and external paper documentation will continue to be scanned into BOSSnet
				• Synapse
				• Activity Barcode Scanning: IPA, NIPA, CSM and Research activity
				• Enlighten - QMS
				• Healthdirect – Video Consultations
				• Bing – Patient Correspondence