Scheduling and Referrals – Troubleshooting – Check In Outpatient Appointment



Digital Health Quick Reference Guide

This Quick Reference Guide will explain how to: Clear EMR password for re-registration

Troubleshoot an error message that may display when checking-in a patient for an outpatient appointment

Error Message

When checking in a patient for an outpatient appointment, you may receive the following error message in Ambulatory Organiser or Scheduling Appointment Book.

ent Data Missing [S-201B]	×
It is required that patient information is added in iPM prior to completing an Outpatient Full Registration. Patient Data required for reporting is missing:	
Required for VINAH 18 (2023-2024): Birth Date Entry	
This conversation will now close.	
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	ent Data Missing [S-201B] It is required that patient information is added in iPM prior to completing an Outpatient Full Registration. Patient Data required for reporting is missing: Required for VINAH 18 (2023-2024): Birth Date Entry This conversation will now close. OK

Resolution

- 1. Log into iPM and search for your patient
- Amend the patient's details and enter the following data

		-	
Other Type	•		
			Secure Number
<u>N</u> umber:	0		
91		Note	Previous
			Ne <u>x</u> t
Erom:	19/07/2023		New
Ţo:	11		Delete
			<< Hide List

3. If checking in via Scheduling Appointment Book, exit out of the Check-In window and complete the Check-In process again.

If checking in via Ambulatory Organiser, exit out of the Check-In window refresh the page by clicking the Refresh button of the Check-In process again.

