

Referrals – Removing Referrals from Waitlists



This Quick Reference Guide will explain how to:

Use **PMOffice** to remove referrals from waitlists.

1. Open **PMOffice**
2. Open the **Referral Wait Lists** tab
3. Select a waitlist
4. Right-click on patient and select **Conversation > Referral WL Removal**



5. Fill in required fields in the **Referral WL Removal** window

Wait list records : 1 Result

UR	Patient Name	DOB	Sex	WL Status	Urgency Code
654636	TEST, TEST MR	2000/05/08 00:00:00	M	Waitlist	Urgency Code

Conversation
Legal Status
View Status Changes...
Referral Add/Modify
Referral WL Removal
View Encounter

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