Medications- Specialist Clinics Ordering of Immunisation
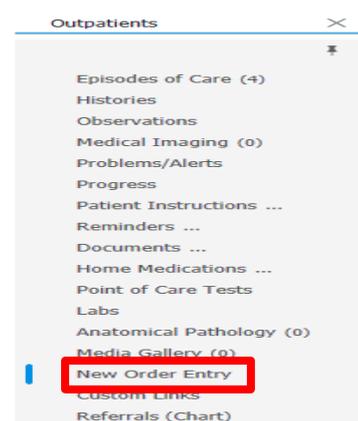
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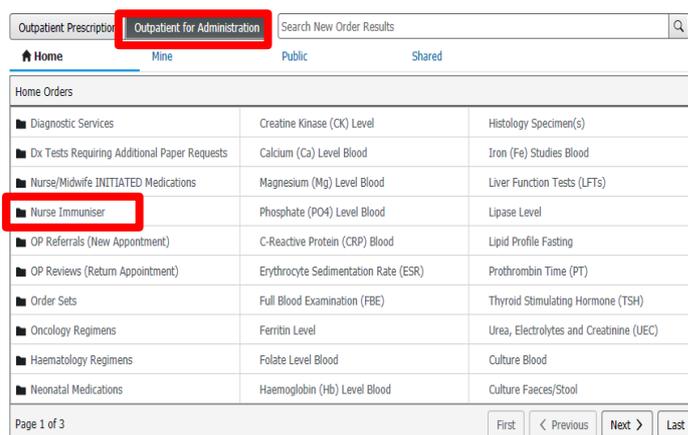
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This Quick Reference Guide will explain how to:

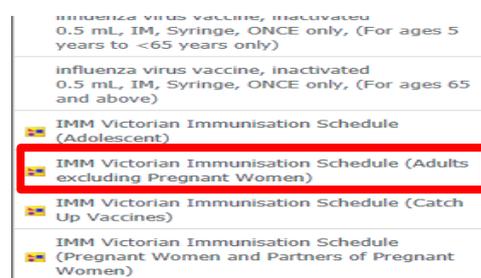Order immunisations in an outpatient setting

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1. From Outpatient mPage Navigate to **New Order Entry** tab.

2. Make sure that **Outpatient for Administration** is selected. Navigate to the **Nurse Immuniser** folder.

3. Click on the Immunisation Schedule, in this case the IMM Victorian Immunisation Schedule (Adults excluding Pregnant Women)

4. Navigate to the **shopping cart** located at top right-hand side of the Outpatients mPage.
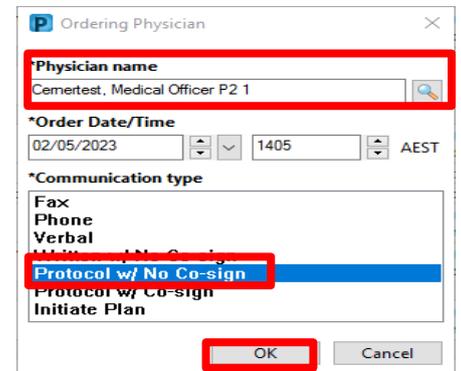

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5. Orders for Signature window opens and select
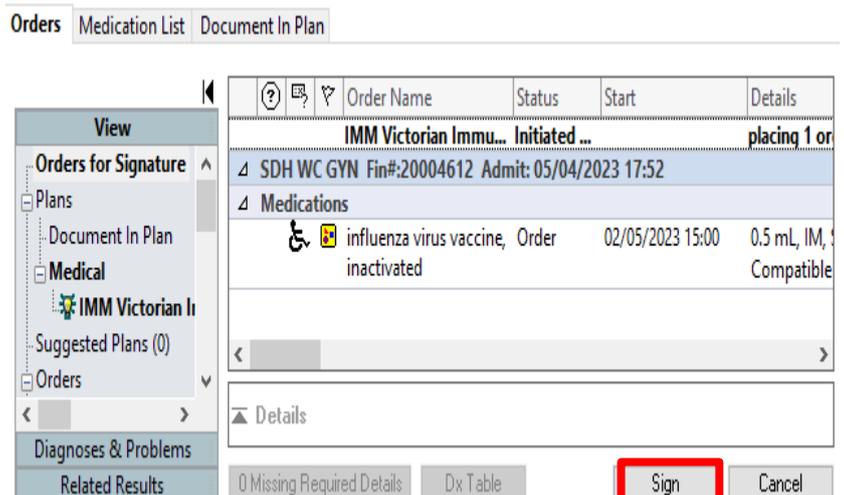   **Modify Details.**
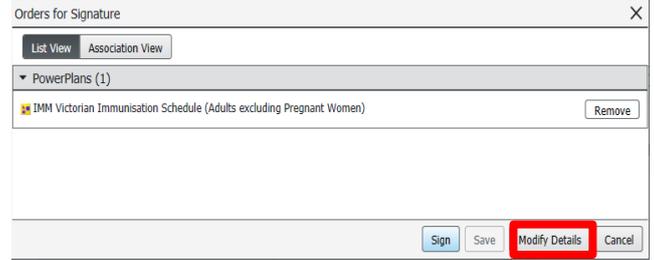
6. Orders window opens and place a tick on the vaccine
    you want to order, in this case the influenza virus
    vaccine, inactivated. Select **Orders for Signature.**
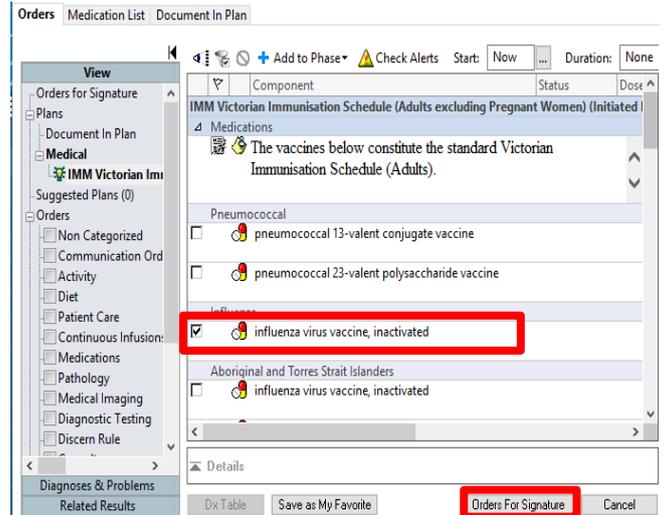
7. Ordering Physician window opens.
    Select **Protocol w/ No Co-Sign**,
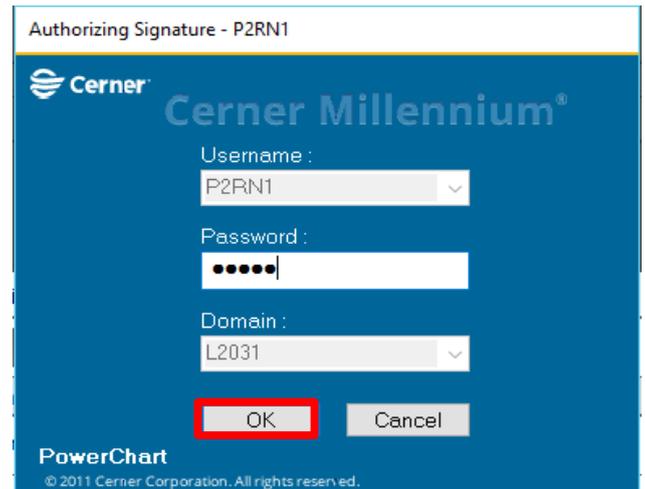   enter the physician's name and select **OK**

8. If there are any missing details required,
    you will be prompted to complete it on
    this window. Click on **Sign.**

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9. Authorizing Signature window opens. Enter password and click **OK.**

10. Navigate to **Medication Administration Record (MAR)** in Table of Contents (TOC). Order will appear here and ready for administration.