Recurring Medication Administration (DHS)

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This Quick Reference Guide will explain how to:

Activate a recurring medication order for administration.
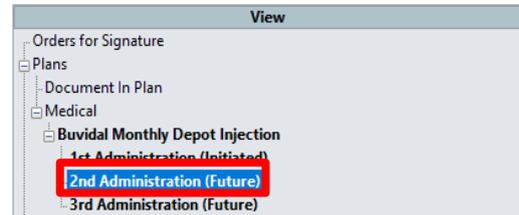

! **Important**

- This workflow is for Drug Health Services only

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1. The first dose of medication would have been administered as per the usual workflow.

2. Navigate to **Orders and Referrals** in Table of Contents (TOC).

3. In the View Column under the Buvidal Monthly Depot Injection, click on **2nd administration (future)**.

4. The details of the order will be displayed in order window. Click **Activate.**

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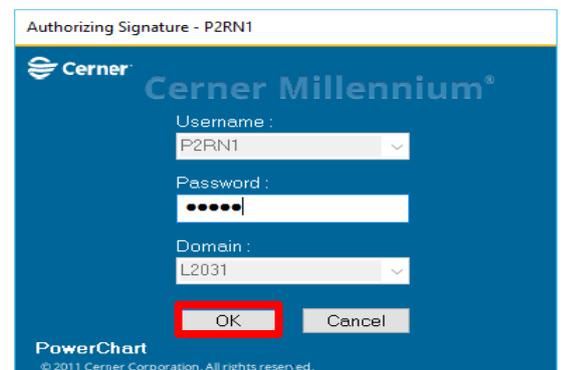5. The order now displays as **Initiated Pending**.
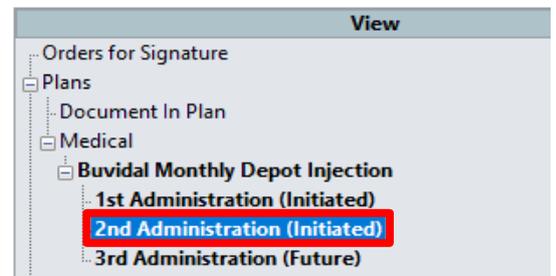
6. Click on **Orders for Signature.**

7. Click **Sign**.

8. Authorizing Signature opens, enter password and click **OK.**

9. Refresh page and the 2nd administration in View column now displays as **Initiated**.

10. Navigate back to Medication Administration Record (MAR) and continue the medication administration process as per the MAR administration workflow.

Western Health