

ICU – Document ICU Family Meeting Note



Digital Health
CONNECTING BEST CARE

Digital Health
Quick Reference Guide

This Quick Reference Guide will explain how to:

Document a family meeting note in the intensive care setting for ICU Medical Officers.

Part 1: Create ICU Family Meeting note

1. Click on **Medical Officer View** from the Table of Contents.

2. Select the **ICU Manage** tab/mPage.



3. At the bottom left of the mPage, under “Create Note”, click on the **ICU Family Meeting** hyperlink to create the note.



Part 2: Document and Submit the ICU Family Meeting note

1. Document the relevant information in the appropriate sections of the note.

2. Then click **Sign/Submit**. *Note: The Note Type is automatically populated as ICU Progress Note.*

3. Amend the Note Title if required and click **Sign**.

4. Check **Documentation** from the Table of Contents to ensure that your note appears.