


Downtime - Pathology Integration Downtime - How to Order When System Is Down

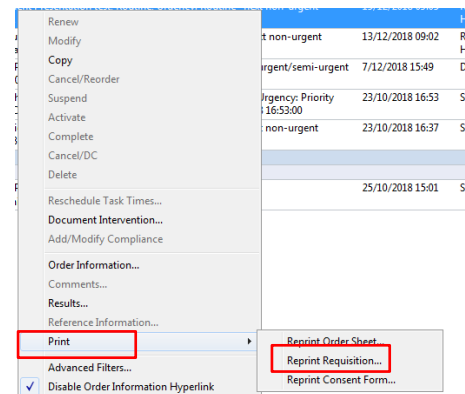


This Quick Reference Guide will explain how to:

Order when system is down - pathology integration order.

1. Navigate to Orders on the Table of Contents and click +Add to request an investigation.
2. Search for the test(s) you wish to order.
3. Complete the mandatory information, click 'Sign' and enter password.
4. Refresh the screen.  0 minutes ago
5. Right click on the order you have just placed, select 'Print' then 'Reprint Requisition'.

***During an integration downtime, orders placed on the EMR will not necessarily reach the lab. Clinicians will therefore need to print a slip to send down. However, it is important this is still done via the EMR so the order is queued appropriately, and to prevent duplicating investigations. ***



6. Sign/date 'Requesting Medical Officer'. The form can then be sent to Pathology via fax/chute.

PATHOLOGY REQUEST PH: (03) 9244 0472

Western Health
Footscray Hospital - Gordon St, Footscray | St Albans Hospital - St Albans | Sunshine Hospital - Woodstock St, Sunshine | St Albans Hospital - 7, Long Road, St Albans | Warragul Hospital - Warragul | Geelong Hospital - Geelong | Werribee Hospital - Werribee

Hospital: Warragul Footscray Hospital
Address: 160 Gordon Street, St Albans

Visit No: CP6387969 UR No: 1591251
Patient: Tavis, Surgical Unit MR Location: F UROLOGY?
DOB: 15/08/1972 Age: 46 Years Sex: M JVA No:
Address: 160 Gordon St Footscray, Victoria 3011 Australia (inc External Territories)
Medicare No: 0160107881 Health Fund:
Requesting Dr: Lugs, Jack - REGIMO Request Due to be Performed: 20/08/2018 11:42
Provider No: 890123P Fasting: No
Electronically signed Lugs, Jack - REGIMO

Clinical Information:
CPC
EPR
Copy Results to:

Accession No:
03-18-232-1003A
Prostate Specific Antigen Order ID: 030311400 Collection Priority: Routine. Specimen type: Blood, Collected: No

Urea Electrolytes and Creatinine Order ID: 030311404 Collection Priority: Routine. Specimen type: Blood, Collected: No

Accession No:
03-18-232-1003B
Full Blood Count Order ID: 030311402 Collection Priority: Routine. Specimen type: Blood, Collected: No

Number of Tests/Result requested on page is: 9/9

Collector's Signature: [Signature] Date: [Date] Collection Time: [Time]

Requesting Medical Officer: [Signature] Date: [Date]

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