

Downtime - Documenting IV and Subcutaneous Infusions on paper charts (AD285) during EMR downtime



This Quick Reference Guide will explain how to:

In the event of downtime, this is how to document IV and Subcutaneous Infusions on paper charts (AD285).

WHAD285

FRONT

681855

Intravenous and Subcutaneous Fluid Orders

Footscray Hospital Williamstown Hospital
 Sunshine Hospital Sunbury Day Hospital
 Bacchus Marsh Hospital Melton Hospital

Adverse Drug Reaction Sticker

(See Medication Chart for details)

Ward/Unit: 2F

Weight 70 kg

AFFIX PATIENT IDENTIFICATION LABEL

UR No: 1234567
 Family Name: SMITH
 Given Names: JOHN
 DOB: 01/01/1965 Sex M F

NOT A VALID PRESCRIPTION UNLESS IDENTIFIERS PRESENT

ITEM 681855 JUNE 2022

1st Prescriber to Print Patient's Name and Check Label Correct
JOHN SMITH

Fluids Must be Prescribed Daily - Only One Bag Will Be Administered Against Each Order

Medical Officer Prescription				Nursing Administration Record							
Date/Time ordered	Line/Route	Volume	Fluid Type and Additive (amount per bag or syringe)	Rate mL/hr	Dr Signature Print Name	Date/Time Start	Rate mL/hr	Nurse 1	Nurse 2	Time Stop	Volume Infused
10/3 0700	IV	1L	Sodium Chloride 0.9%	250 mL/hr	<i>Allen</i> Dr S Allen	10/03 0730	250 mL/hr	<i>Allen</i>	<i>Allen</i>	1130	1000 mL
10/3	IV	100 mL	10mmol magnesium sulfate in 100mL Sodium chloride 0.9%	100 mL/hr	<i>Allen</i> Dr S Allen						
10/3	IV	100 mL	8mg esomeprazole in 100mL sodium chloride 0.9%	10 mL/hr	<i>Allen</i> Dr S Allen						
10/3	IV	100 mL	1000mg iron polymaltose in 100mL Sodium chloride 0.9%	APP	<i>Allen</i> Dr S Allen						

THE CANNULA MUST BE CHANGED EVERY 96 HOURS UNLESS INDICATED BY PHLEBITIS SCORE ON THE PERIPHERAL INTRAVENOUS CANNULA FORM

ALLERGIES:

- If the patient has an allergy ensure that this section is appropriately highlighted.

PATIENT DETAILS:

- Attach a bradma if available.
- First prescriber MUST print the patient's name and check they are prescribing for the correct patient.

NURSE ADMINISTRATION SECTIONS:

- Nursing staff to document Date/Time infusion started, Rate (mL/hr), Infusion Stop Time and Total Volume infused.
- Each order must be signed off by TWO nurses.

PRESCRIPTION:

- Include both the diluent and additive/drug where applicable.
- Each bag must be prescribed individually.

RATE:

- Document in mL/hr.
- Where the rate may be variable and a Western Health protocol exists; As per protocol or "APP" is acceptable.

ROUTE:

- Only use approved abbreviations.
- Eg. "IV", "Subcut" or "PICC"