Documentation-Interdisciplinary Plan of Care (IPOC)- Creating, Documenting and Modifying



Digital Health Quick Reference Guide

## This Quick Reference Guide will explain how to:

Create, document and modify Interdisciplinary Plan of Care (IPOC)

## **Creating an IPOC**

- There are 3 ways to create an IPOC:
- In Care Compass open the Activity window and select the Plans of Care Tab – this displays
   Suggested Plans of Care, to access the IPOC click on it to open (these are suggested related to the Initial Patient Assessment and Adult Risk Assessment completion)

Activities PRN/Continuous	Plans of Care	Patient Information	
Suggested Plans: Behaviours of Concern	ІРОС		

### OR

 In patients record Navigate to Orders from the Table of Contents, select + sign next to Suggested Plans, the suggested IPOCs will display. To access the IPOC click on it to open, the IPOC will open to the right (these are suggested related to the Initial Patient Assessment and Adult Risk Assessment completion)

comprehensive care in o e (procontinued)	
Suggested Plans (1)	
Nursing	
Behaviours of Concern IPOC (3/03/2020 10:35 AM)	
Orders	



- 4. If the IPOC is deemed appropriate for the patient then **Initiate** the IPOC. It can now be customised to the patients care needs, by **selecting** or **deselecting** the lines (the light bulb icon indicates it is customisable). For a **Patient Specific Goal**, **select** and **type** in the outcome details.



-PDC





5. When you have finished customising your IPOC click on **Orders for Signature** and Sign and **Refresh** 

the page. Your IPOC is now created.

- V - O	T AC	id to Phase •	Start:	20/02/2020 10.43	Stop:	None		
	7	Component			St	atus		Details
Behav	Behaviours of Concern IPOC (Initiated)							
Last u	Last updated on: 26/02/2020 10:50 by: Fitzmaurice, Teresa - CNC							
<sup>4</sup> Outcomes								
	0	Reduce Frequ	uency a	nd Intensity of Beha	vio A	tivated		By Discharge
	0	Engage in an	iger ma	nagement	A	tivated		By Discharge
⊿ Inte	erventi	ions						
		RV Chart for	Existing	Behaviour Alerts	A	tivated		26/02/2020 10:48
		Notify NIC, M	10 & Se	curity if Existing Be	ha A	tivated		26/02/2020 10:48
		Position in Q	uiet Env	ironment/Close to I	Nur A	tivated		26/02/2020 10:48
		<b>Review Existi</b>	ing Beha	wiour Mgt Plan	A	tivated		26/02/2020 10:48
		Attempt Ver	bal De-e	escalation (If safe to	d A	tivated		26/02/2020 10:48
	Ø	Behaviour Cl	hart		0	rdered		26/02/2020 10:48:00, 1 hourly (while awake), Please chart Behaviours, Triggers and Successful Interventions.
	Ø	Behaviour Sa	afety Su	pport Plan	0	rdered		26/02/2020 10:49:00, Stop Date 26/02/2020 10:49:00, Consult with Family/ Carer for previous behaviours and
		Handover Be	haviour	s Risk to Next Shift	A	tivated		26/02/2020 10:49
		Consider Plan	nned Co	de Grey for Care Pr	ovi A	tivated		26/02/2020 10:49
			ging Be					

# **Documenting in an IPOC**

 The Outcomes for the IPOC can be documented against by clicking on the Document in Plan tab in the Orders Page. All Outcomes are visible to be documented against. To sign off each task, click on the ✓ This will activate the Target Completion window as shown below. Enter in any documentation required against each Outcome. When complete Sign Documentation in the bottom right-hand corner of the window.

Description	Last Evaluated	Target	Status	The second
Ensure Bed Area and Bathroom Have Minimal Clutter	26/02/2020 10:58	100 0.235	¥4	l'arget complète Date & l'Ime
Monitor Floor for Wet Areas	26/02/2020 10:58		¥.	**/**/****
Provide Night Light	26/02/2020 10:58		¥.	Outcome Description
Secure Lines and Devices	× 26/02/2020 10:59		¥4	Reduce Frequency and Intensity of Behaviours of Concern
Keep Call Bell in Reach; Educate Patient on Call Bell	26/02/2020 10:59		14	
Ensure Well-fitting and Suitable Footwear	26/02/2020 11:00		14	
Orientate Patient to Bathroom and Toilet and Ensure Accessibility	26/02/2020 11:00		✓.	Achieved This Shift     Progressing This Shift
Complete Alcohol Withdrawal Scale	26/02/2020 11:00		1	Not Achieved This Shift
Consider Urine Drug Screen - Done	× 26/02/2020 11:00		V.	
Behaviours of Concern IPOC (Initiated) 26/02/2020 10:4	15			Evaluation Date & Time
Reduce Frequency and Intensity of Behaviours of Concernation Concernatio Concernation Concernation Concern	n × 26/02/2020 11:00	By Discharge	⇒	**/**/**** ^ ^ AEDT
Engage in anger management	× 26/02/2020 11:00	By Discharge	4	
RV Chart for Existing Behaviour Alerts	26/02/2020 11:00		4	Outcome Variance
Notify NIC, MO & Security if Existing Behaviours of Conc	ern 🖌 26/02/2020 11:00		4	Reason
Position in Quiet Environment/Close to Nurse Station	× 26/02/2020 11:00		⇒	
Review Existing Behaviour Mgt Plan	26/02/2020 11:00		¥4	
Attempt Verbal De-escalation (If safe to do so)	26/02/2020 11:00		¥4	
Handover Behaviours Risk to Next Shift	26/02/2020 11:00		¥.	
Consider Diseased Code Constant Cons Description Tester	× 26/02/2020 11:00		⇒ ,	

2. Once you have achieved a task the status will show with a green tick  $\checkmark$  and the date next to it, alternatively any tasks that are In Progress or not achieved will show with a red cross  $\varkappa$  and the date next to it.

Behaviours of Concern IPOC (Initiated) 26/02/2020 10:45						
* OReduce Frequency and Intensity of Behaviours of Concern	X 26/02/2020 11:00	By Discharge	⇒			
🗷 🤨 Engage in anger management	× 26/02/2020 11:00	By Discharge	4			
B RV Chart for Existing Behaviour Alerts	26/02/2020 11:00		4			



3. Click on the **+ sign** for an overview of evaluations completed to date. Here you can review previous documentation against goals

Orders Medication List Document In Plan		
Description	Last Evaluated	Target
Behaviours of Concern IPOC (Initiated) 3/03/2020 12:29		
Reduce Frequency and Intensity of Behaviours of Concern	× 3/03/2020 14:19	
Achieved This Shift	× 3/03/2020 14:19	
Achieved This Shift	× 3/03/2020 12:32	
🖻 🤨 Patient Specific Goal 1	✓ 3/03/2020 14:19	
Achieved	✓ 3/03/2020 14:19	
😑 🤨 test goal	✓ 3/03/2020 14:19	
Achieved	✓ 3/03/2020 14:19	
Image: Belaviour Alerts	✓ 3/03/2020 14:19	
■ ■Notify NIC, MO & Security if Existing Behaviours of Concern	✓ 3/03/2020 14:19	
Position in Quiet Environment/Close to Nurse Station	× 3/03/2020 14:19	
B Review Existing Behaviour Mgt Plan	✓ 3/03/2020 14:19	
Attempt Verbal De-escalation (If safe to do so)	✓ 3/03/2020 14:19	
Postpone Interventions until plan in place to ensure safety	× 3/03/2020 14:19	
Handover Behaviours Risk to Next Shift	✓ 3/03/2020 14:19	
E Consider Safety Chaperone/ Security/ 2nd Staff for Care Tasks	✓ 3/03/2020 14:19	
Consider Planned Code Grey for Care Provision Tasks	× 3/03/2020 14:19	
Behavioural Management IPOC (Discontinued) 8/11/2019 10:33 -	3/03/2020 10:21	
■ Comprehensive Care IPOC (Discontinued) 8/11/2019 10:31 - 27/02	2/2020 11:28	

### 4. To review the **IPOC** go to **Plan of Care Summary** in TOC

Plan of Care Summary	Plan o Testing	of Care Summary g. Integration MRS F 39 Years DOB: 07/18/1980 /	MRN:1635141 FIN:19E34813020 Isolabo	n: Visit Reason: <b>testing</b>		Collapse All Help
Medication Request	Care I	n not a complete source of visit information.				-
Interactive View and Fluid	Selecter	d visit Display Met Outcomes				Colapse Al
Activities and Interventions	4 Be	ehaviours of Concern IPOC (In Process)				
Medications	~	Display Met Outcomes Name	Last Evaluation	Documented Variance Reason	2 of 3 met Documented Variance Action	00%
Documentation + Add Form Browser	~	Patient Specific Goal 1	Achieved within 5 mins	÷	-	
Continuous Notes	×	Reduce Frequency and Intensity of Behaviours of Concern	Achieved This Shift within 5 mins	-		+
Results Review	1	test goal	Achieved within 5 mins	-	-	

# **Modifying an IPOC**

Adding an additional Patient Specific Goal/Intervention to an existing IPOC

1. Select Add to Phase then Add Outcome/Intervention

	Add Onter	Status	Ortain	
Sehavi Last upe	Add Outcome / Intervention.	arice, Teresa · CNC		
# Outo	omes			
	Reduce Frequency and Intensity of Behavio Activated.			
9	September 2011			
a interv	rentions			
	RV Chart for Existing Behaviour Alerts	Activated	3/03/2020 12:29	
•	M Notify NIC, MO & Security If Existing	Beha_ Activated	3/03/2020 12:29	
•	2 Position in Quiet Environment/Close t	o Nur_ Activated	3/03/2020 12:29	
	Review Existing Behaviour Mot Plan	Activated	3/03/2020 12-29	



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### 2. Search Patient Specific Goal/Intervention



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#### 3. Complete Outcome Details

•	📎 🛇 🕇 Add to Phase 🗸 Start: 3/	03/2020 12:29 Stop:	None				
	Component	St	atus	Details			
	Behaviours of Concern IPOC (Initiat	ted)					
L	Last updated on: 3/03/2020 12:30 by: Fitzmaurice, Teresa - CNC						
<sup>4</sup> Outcomes							
	<ul> <li>Reduce Frequency and I</li> </ul>	ntensity of Behavio Ad	tivated				
l	😵 🤨 Patient Specific Goal 1						
	🔅 🤨 test goal						
L	⊿ Interventions						
L	<ul> <li>RV Chart for Existing Be</li> </ul>	haviour Alerts Ac	tivated	3/03/2020 12:29			
1	Notify NIC MO & Socurity, if Existing Polys Activated 2/02/2020 12:20						
L	I Details						
	Outcome Details Cffset Details						
	Description	test goal					
	Outcome Duration						
	Duration Unit			-			
	Codified Duration			-			

#### 4. **Sign** orders.

	♥ Component	Status	Details
Behav	viours of Concern IPOC (Initiated)		
Last u	pdated on: 3/03/2020 12:43 by: Fitzmaurice, T	eresa - CNC	
⊿ Ou	Itcomes		
•	Reduce Frequency and Intensity of Behavio	Modify	
•	Patient Specific Goal 1	Modify	
•	🤨 test goal	Modify	
⊿ Int	erventions		
•	RV Chart for Existing Behaviour Alerts	Activated	3/03/2020 12:29
•	Notify NIC, MO & Security if Existing Beha	Activated	3/03/2020 12:29
•	Position in Quiet Environment/Close to Nur	Activated	3/03/2020 12:29
•	Review Existing Behaviour Mgt Plan	Activated	3/03/2020 12:29
•	Attempt Verbal De-escalation (If safe to d	Activated	3/03/2020 12:29
$\checkmark$	🖄 Behaviour Chart	Ordered	03/03/2020 12:29:00, 1 hourly (while awake), Please chart Behaviours, Trip Successful Interventions.
•	Postpone Interventions until plan in place t	Activated	3/03/2020 12:29
•	Handover Behaviours Risk to Next Shift	Activated	3/03/2020 12:29
•	Consider Safety Chaperone/ Security/ 2nd	Activated	3/03/2020 12:29
•	Consider Planned Code Grey for Care Provi	Activated	3/03/2020 12:29
$\checkmark$	Add Challenging Behaviours to Problem List	Ordered	03/03/2020 12:29:00, Stop Date 03/03/2020 12:29:00

Important – Frequency of updates to IPOCs will be dependent on the patient's clinical care requirements.

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