

Research – Updating Patient’s Status to “Off Study”



Digital Health
CONNECTING BEST CARE

Digital Health
Quick Reference Guide

This Quick Reference Guide will explain how to:

How to report a patient off study.

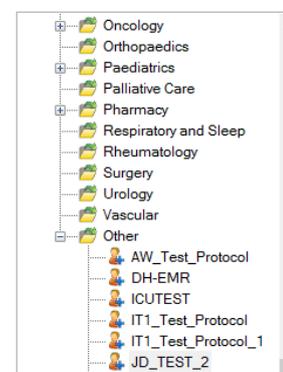
Pre-Requisites: You must have access to the protocol before you can mark a patient as Off Study

Placing a patient Off-Study (via Patient Protocol Manager)

1. Open **Patient Protocol Manager (PPM)**

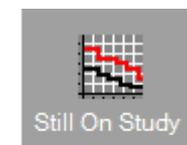


2. Navigate and Select the relevant protocol from the list of folders

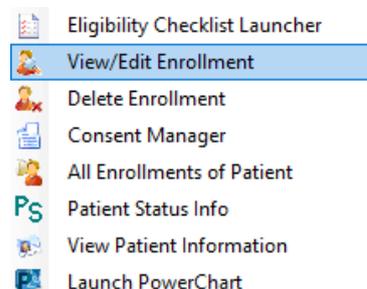


3. Select the Still on Study button on the left hand side of the application

A list of patients will appear that are currently enrolled onto the study



4. Right click the patient you wish to mark as off-study and select the View/Edit Enrolment button



The current enrolment details of the patient will appear



5. Select the Off Study Tab
6. Enter the mandatory fields
7. Select OK

Current Enrollment X

Name: TESTPAS, RFFOUR Ms. Medical record numbers: 7000127 - WHS UR Number

Protocol: JD_TEST_2 - Initial Protocol

Enroll **Off Study**

* Off study date: 16/12/2022

* Removal person: Dipasquale, John

* Removal institute: WHS Sunshine Hospital

Removal reason:

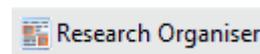
Current Enrollment Information

Protocol/Amendment/Rev...	On Study Date	Enrollment Id
Initial Protocol	16/12/2022	1234

OK Cancel Apply

Placing a patient Off-Study (via PowerChart)

1. Open PowerChart
2. Select **Research Organiser** from the Menu Bar (alternativley select View > Research Organiser)
3. Select the Protocol you wish to mark a patient off study (You may need to adjust filtering)



Study Overview X +

Initiating Service: All Protocols Protocol Status: Any Protocol Search

Protocol Name	Protocol Alias
JD_TEST_2	

4. Select the All Patients tab

JD_TEST_2 Amendment: Initial Protocol Date Activated: 13/07/2022
Status: Open to Accrual Principal Investigator: Dipasquale, John

Roles and Milestones :: Other Amendments :: **All Patients** :: Pre-Screened Patie...

View by the following status All

+ Add Enrollment
Edit Enrollment
Delete Enrollment

	Patient Name	MRN	Enrollment ID	On Study	Off Study	Amendment
●	TESTPAS,RFFOUR	7000127-WHS UR N...	1234	16/12/2022		Initial Protocol

Document Manager

5. Select the patient and then select Edit Enrolment button



The current enrolment details of the patient will appear

6. Select the Off Study Tab
7. Enter the mandatory fields
8. Select OK

✕

Name	Medical Record Numbers	
TESTPAS , RFFOUR	7000127-WHS UR Number	
Protocol		
JD_TEST_2- Initial Protocol		
<div style="display: flex; justify-content: space-between; align-items: center;"> Enrolling ⋮ Off Study ⋮ </div>		
* Off Study Date		
dd / mm / yyyy		
* Removal Person		
Dipasquale, John ✕		
* Removal Institute		
WHS Sunshine Hospital ▼		
Removal Reason		
Completed Treatment ▼		
Removal Comment		
Current Enrollment Information		
Protocol/Amendment/Revision	On Study Date	Enrollment Id
JD_TEST_2- Initial Protocol	16/12/2022	1234

Save
Cancel