

Anaesthesia – Pre-admission PowerNote



Digital Health
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Quick Reference Guide

This Quick Reference Guide will explain how to:

Document a Pre-admission PowerNote for Anaesthetists. This can be used for in-person, telehealth consults as well as file reviews.

Definitions:

PAC - Pre-Admission Clinic

TOC – Table of Contents

Creating a PowerNote

1. Select Documentation from the TOC

2. Select the drop down menu next to the ADD button

3. Select PowerNote

4. Select Note Type – Anaesthesia and APS

5. Select Catalog – Anaesthesia

6. Select Name – PAC/Pre Anaesthesia Assessment

7. Choose what data from the existing patient file you would like populated into the note and click OK

The screenshot shows the EHR interface for patient TESTWHS, TDRS3. The 'Documentation' menu is open, and 'PowerNote' is selected. The 'ADD' button is highlighted with a red box. The 'Dynamic Documentation' section is also visible. The 'Type' dropdown is set to 'Anaesthesia and APS', and the 'Date' is set to 27/06/2023. The 'Catalog' dropdown is set to 'Anaesthesia'. The 'Name' dropdown is set to 'PAC/Pre Anaes Assessment'. The 'Description' column shows 'PAC/Pre Anaes Assessment' and 'APS/Post-Anaes Assessment'. The 'Existing' tab is selected, and the 'Add to Favorites' button is visible. The 'My notes only' radio button is selected.

The 'Auto Populate Document' dialog box is shown, displaying patient information: Patient Name: Testwhs, Pt. Initials: MR, MRN: 1826178. The 'Terms Available for Auto Population' section includes checkboxes for Allergies, Hemoglobin, eGFR, Group & Hold, HR, BP, Systolic Blood Pressure, Diastolic Blood Pressure, Height, Length Measured, and Weight. The 'Previously Populated Data' section is empty. The 'OK' button is highlighted with a red box.



8. Fill out the note by clicking the relevant fields

*** Recommendations** <Hide Structure> <Use Free Text>

*** Proceed with surgery** Yes / No, what is required?

9. Mandatory fields are asterisked

Recommended Investigations Details

*** Campus Suitability** Footscray / Sunshine / JK / Williamstown / Sunbury / Bacchus Marsh

10. Save & Close will result in a draft note

Referral needed APMS / HDU / ICU / Cell Saver / Other

11. Sign/Submit will result in a finalised note (which can be added)

Sign/Submit

Save

Save & Close

Cancel

12. Notes can be viewed under Documentation in TOC

The screenshot shows the PowerNote interface. On the left is a navigation menu with 'Documentation' highlighted. The main area displays a list of notes, with the most recent one selected: 'PAC/Pre Anaes Assessment' by WHSTEST, Medical Officer - Anaesthetist, dated 27/06/2023 12:09:00. The right-hand pane shows the details of this note, including patient information (TESTWHS, TDRS3, Female, 43 years), document type (Anaesthesia and APS), and a list of current medications.



Handy Hint

Relevant PowerNotes can be quickly accessed via the SAA banner bar

This PowerNote can also be used for a standard pre-operative assessment.