Pharmacy – Unlocking Medication Profiles



Digital Health Quick Reference Guide

Key messages:

- To be used in instances where a patient's medication profile is locked and cannot be accessed
- For example, clinicians may lock a profile by leaving an order unsigned and pending in the scratch pad and pharmacists may lock a profile if it is left open in PharmNet

Unlocking a Patient's Profile

1. Go to the Cerner landing screen and click to open the Pharmacy Apps folder

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Cerner Session Cleanup Tool	Notepad	Powerchart_PROD	

2. Double-click Pharmacy Med Manager Retail to open the application



3. Change the search filter to MRN (medical record number)





4. Search the MRN and select the correct encounter

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5. Click on Break Lock



6. Exit Pharmacy Med Manager Retail to complete the break lock process **Note:** The patient profile remains locked if left open in this application



Digital Health CONNECTING BEST CARE