

PharmNet – Label Action (Resupply)



This Quick Reference Guide will explain how to:

Perform a 'Label' action on PharmNet.

The 'Label' action on PharmNet will re-send a dispense message to Merlin to supply additional doses after a medication order has already previously been verified and supplied.

Note: You can only 'Label' orders that have been already verified

PharmNet – Label Action (Resupply)

1. In PharmNet: Pharmacy Med Manager, select 'Label' from the drop down box in the 'Actions' column for the order(s) to be resupplied

Action	Status	Order Sentence
	Active	hydrochlorothiazide 25 mg/ 1 tab(s) Tablet Oral morning
	Active	insulin aspart-insulin aspart protamine (Novomix 30) 30 unit(s) Cartridge Subcutaneous morning
	Active	metoprolol 25 mg/ 0.5 tab(s) Tablet Oral BD
	Active	spironolactone 50 mg/ 2 tab(s) Tablet Oral morning
	Active	insulin aspart-insulin aspart protamine (Novomix 30) 16 unit(s) Cartridge Subcutaneous evening
	Active	linagliptin 5 mg/ 1 tab(s) Tablet Oral morning
	Active	warfarin 6 mg/ 3 tab(s) Tablet Oral daily
	Active	bumetanide 3 mg/ 3 tab(s) Tablet Oral BD

2. Click on to open the "Label Request" window
3. Select a *Reason for label request from the drop down menu
4. Enter in the *Number of dose(s) to resupply – This will then calculate the quantity depending on the frequency
5. The *Printer defaults to dummylabel. Note – a medication label **will not** print from **PharmNet**. It will still be need to be processed and printed from Merlin as per usual process.
6. Click on OK
7. A chevron symbol (<<) will appear next to the order indicating a pending action. Click on to confirm the action
8. The medication to be re-supplied is now viewable in Merlin PRX screen.

Order sentence:
amiodarone 200 mg/ 1 tab(s) Tablet Oral daily

FLOORSTOCK

Type of Label Request
 Extra dose/refill
 Reprint

*Reason for label request:
Dose Change
Medication Missing
Medication Spilled
Nurse Request
Other
PRN Dosing

0 1

Charge patient

*Dispense from location:
Sunshine Inpatient Pharmacy

*Printer:
dummylabel

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