PharmNet - Rejecting a Medication Order

This Quick Reference Guide will explain how to:
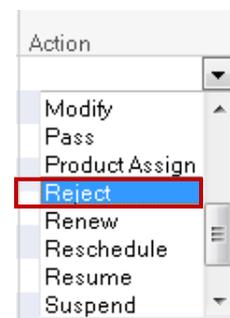
Reject a medication order in PharmNet.

Medication orders can be electronically rejected by pharmacists if deemed dangerous or risk to patient safety. This action places a 🐞 icon on the administration tile of the MAR to inform nurses that it has been rejected by the pharmacist and needs to be reviewed by the prescriber. There is no information or reason documented against the icon. This does not replace paging the doctor and a Pharmacy Clinical Intervention should also be documented.

*Note – A medication that has already been verified cannot be rejected

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Navigate to **PharmNet: Pharmacy Medication Manager**

1. In the '**Action**' column, select **Reject** from the drop down menu for the order(s) to be rejected OR click on Reject from the Verify Med Order window

2. Click on [Apply] at the bottom right-hand corner.
   A chevron symbol (<<) will appear next to the order, indicating an outstanding action.

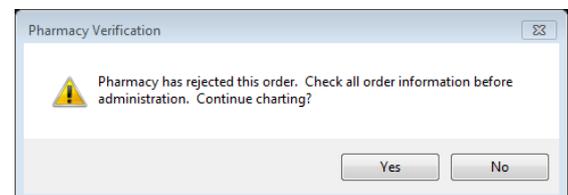3. Click on [Submit] to confirm the Reject action

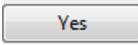4. A 🐞 icon will appear next to the Rejected order

5. On the **MAR**, the **Reject icon** will show face-up

6. When the nurse double clicks the tile to document administration, this message will display:

7. A nurse can still override the alert (in situations where they have clarified the order with the medical team) and administer the medication by selecting [Yes]

❗ Important

Once the order has been confirmed by the prescriber or medical team, ensure the medication is promptly verified on the Pharmacy Medication Manager to remove the icon 🐞 on the MAR.