

# ICU - Document ICU Procedure Note



**Digital Health**  
CONNECTING BEST CARE

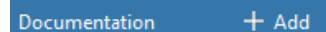
Digital Health  
Quick Reference Guide

## This Quick Reference Guide will explain how to:

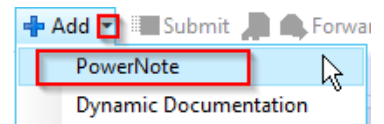
Create and document a procedure note in the intensive care setting for ICU Medical Officers.

### Part 1: Create an ICU Procedure Note

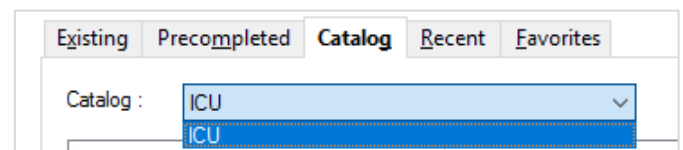
1. Click on **Documentation** from the Table of Contents on the left side of the page.



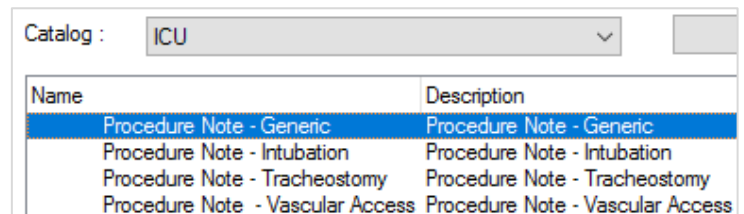
2. Click on the downward arrow next to **+Add** and select **PowerNote**.



3. Under the **Catalog** tab, click **ICU** from the dropdown.

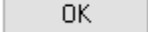


4. Select the appropriate **Procedure Note** template.



### Important

- Use the “Procedure Note – Vascular Access” template to document insertion of central lines, vascaths, arterial lines etc.
- Use the “Procedure Note – Generic” template to document other procedures like chest drains etc.

5. Click  to open the note and start documentation.



## Part 2: Document and submit the ICU Procedure Note

1. Click on appropriate options in the PowerNote to document the procedure.

Procedural Information <Hide Structure> <Use Free Text>	
Operator	Search provider / Freetext provider name==
Operator role	Enter role==
Procedure performed	Enter procedure
Laterality/Site	Enter laterality==
Procedure note(include any complications)	===
Plan	===



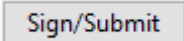
### Handy Hint

In the Operator field, you can click on “Search provider” and enter your name in this sequence: Last name, First name. In other note templates, the search provider field could appear as “===” where you can click and enter your last name and first name in the same way.




### Handy Hint

- Click on <Hide Structure> to hide the template which gives you an idea of what your note will look like. You can also click on the same area to show the template again if you need to select further options.
- Click on <Use Free Text> if you wish to enter free text at the bottom of the note.

2. Click  once you have completed the note.

3. **Amend the Note Title** to reflect the specific type of procedure, if you wish.

 Sign/Submit Note

\*Type:

Title:

4. Click  and enter your credentials to submit your note.