

FirstNet - Quick Registration Unknown / Unidentifiable Patient



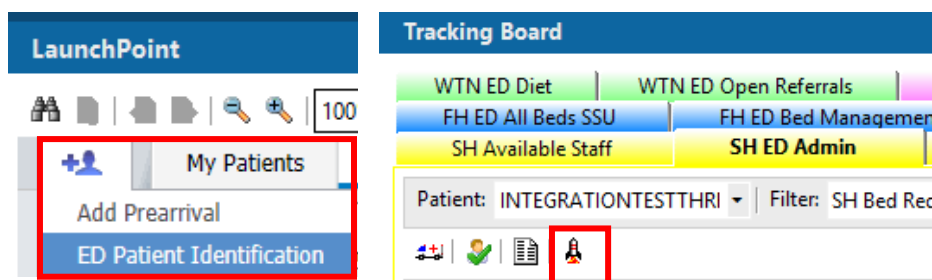
Digital Health
CONNECTING BEST CARE

Digital Health
Quick Reference Guide

This Quick Reference Guide will explain how to:

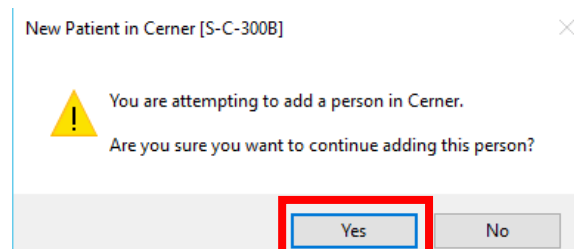
Complete a quick registration for an unidentifiable patient in FirstNet. This creates the patient encounter prior to Triage being completed.

1. On Tracking Board, click on **rocket icon** to search for a patient OR on LaunchPoint, select the '**ED Patient Identification**'



2. In the person search window click the **search** button, then select the **Add Person** button

3. Select **Yes** to adding a new person





4. In the ED Patient information window select **No** in the **Patient Identifiable?** field
5. Select a value in the **Admin Sex** field and tab across – the last name will automatically display as 'UNKNOWN', and first name will display as 'sex' plus letters
6. Type in an estimated **Date of Birth**
7. Complete the **Arrival Transport Mode** field
8. Click **OK**

ED Patient Identification

UR Number: Patient Identifiable?: **No**

*Admin Sex: **Male** Birth Sex: Gender Identity: *Last Name: UNKNOWN *First Name: **MALE UFPKN** Middle Name: *Date of Birth: *Birth Date Entry: Estimate

Age:

Address/Phone Information

Residential Ho... Mailing Address: Add Address... Add Address...

Home Phone Number: Mobile Phone Number: Work Phone Number: Email Address:

Medicare Status: Medicare Number: Medicare Expiry Date: FIN (Visit #): Encounter Data Set: VEMD 29 (2024-25)

Encounter Info

Arrival Information

*Arrive Date: 01/07/2024 *Arrive Time: 08:00 *Arrival Transport Mode: Type of Visit: Referred By:

Location

Facility: Footscray Building: FH Wards: F ED Visit Type: Emergency *Specialty (Service Type): Emergency - General Presentator

Disaster Tracking:

9. Printing prompt will display – select printers for wristbands and labels
10. The patient UR number and FIN number will now display, select **OK**

ED Patient Identification

The following WHS Sunshine Hospital aliases have been assigned for UNKNOWN, MALE HKWQT :

URN: 7100153
FIN NBR: 21001103
Visit Id: 101364849

OK



Important

- When patient has been identified, update the team accordingly and make a comment on the patient
- For duplicate URs – refer to **QRG FirstNet URN or Encounter Duplicate Process**
- Patients who are new will require all demographics be updated on iPM, reprint patient wristbands and label