

# Clinical Care – Inpatient Referrals – Acknowledge Referral




Digital Health  
CONNECTING BEST CARE

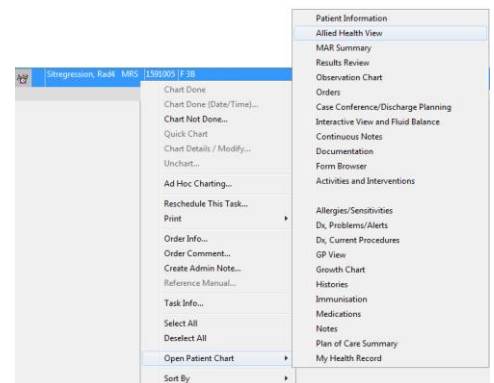
Digital Health  
Quick Reference Guide

This Quick Reference Guide will explain how to:  
Acknowledge an Inpatient Referral

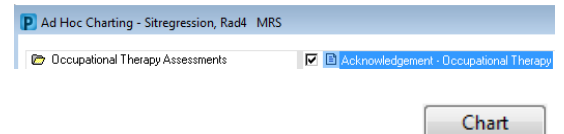
## Inpatient Referrals – Acknowledge Referral

1. Click on the  Multi-Patient Task List in the **Navigation Tool Bar**

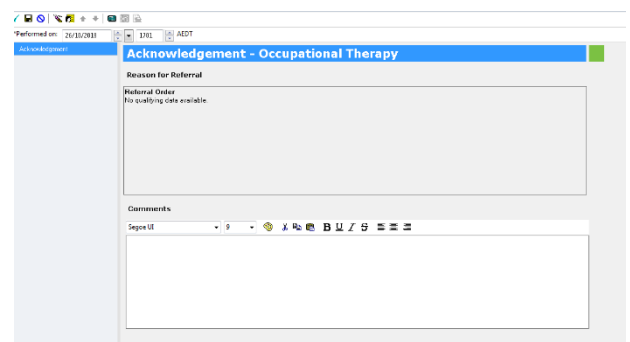
2. Right click on the referral and open the patient chart to the **Allied Health View** to review the patient chart



3. If the patient needs to be seen but cannot be assessed at this time, click on **Ad Hoc** charting and select the **Acknowledgement** powerform for your discipline, then click on **Chart** in the bottom right corner.



4. Document your notes in the comments free text box on the acknowledgement form



5. Save the document by clicking on the **green tick** in the top left corner