

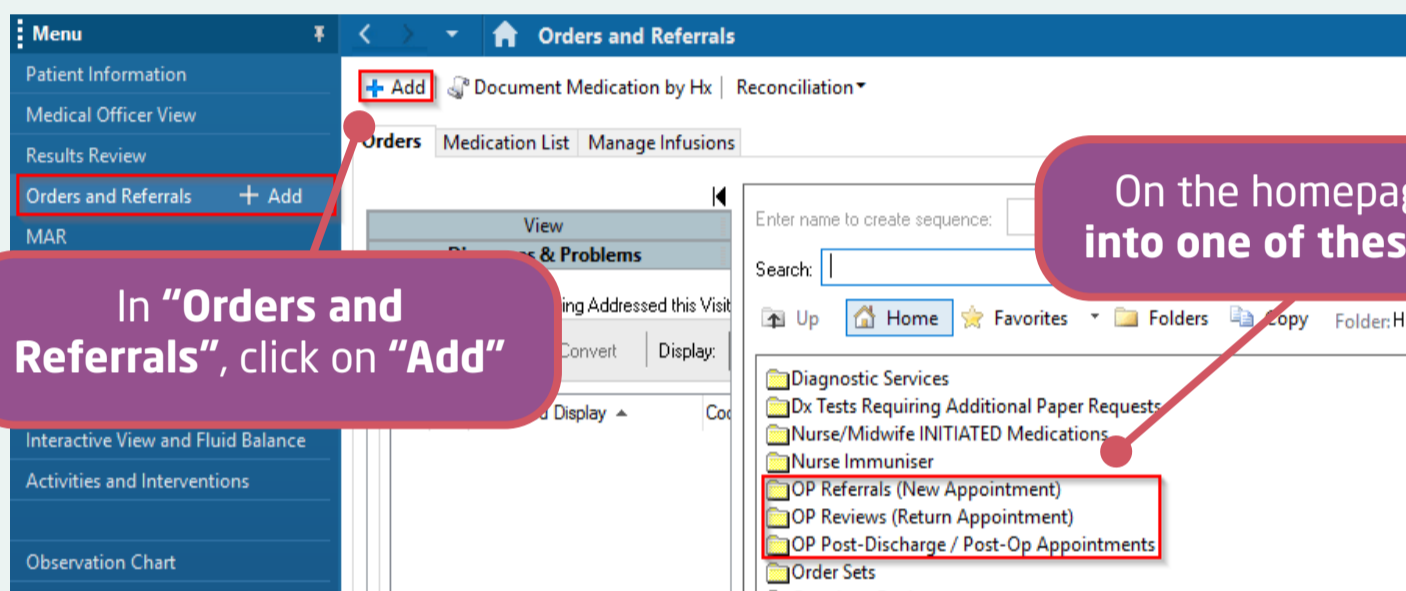


MEDICAL OFFICER KEY MESSAGES

How to complete an Outpatient Referral in the EMR

This will replace the current BOSSnet referral system after the EMR Phase 2.1 Go-Live in July

1



In "Orders and Referrals", click on "Add"

On the homepage, click into one of these folders

2

Here you'll find the orders to request outpatient appointments. In addition to the folders, the naming convention explains their function

Example	Use for
Respiratory OP Referral	Other units referring into Respiratory
Respiratory OP Ward Appt – dept use only	Requesting an appointment in your unit's outpatient clinic after inpatient/surgical care
Respiratory OP Review	Requesting return to the same clinic

3

Fill in the mandatory fields

Sign the order to complete the referral

