Tracking Board – Marking Tasks as Complete

Digital Health
CONNECTING BEST CARE

Digital Health
Quick Reference Guide

This Quick Reference Guide will explain how to:

Effectively use the Tracking Boards in the Cerner Millennium system

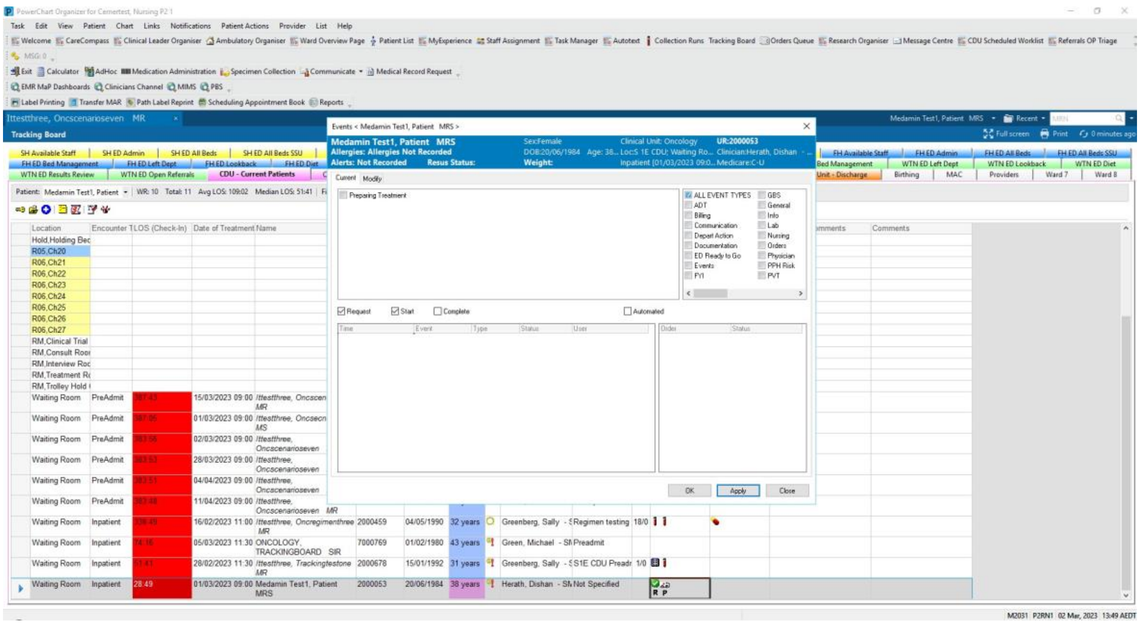
Definitions:

Tracking Board – Enables staff to see all of the patients in every area of care and understand whose providing care, what care is required and what stage of their visit a patient is at

Marking tasks as complete

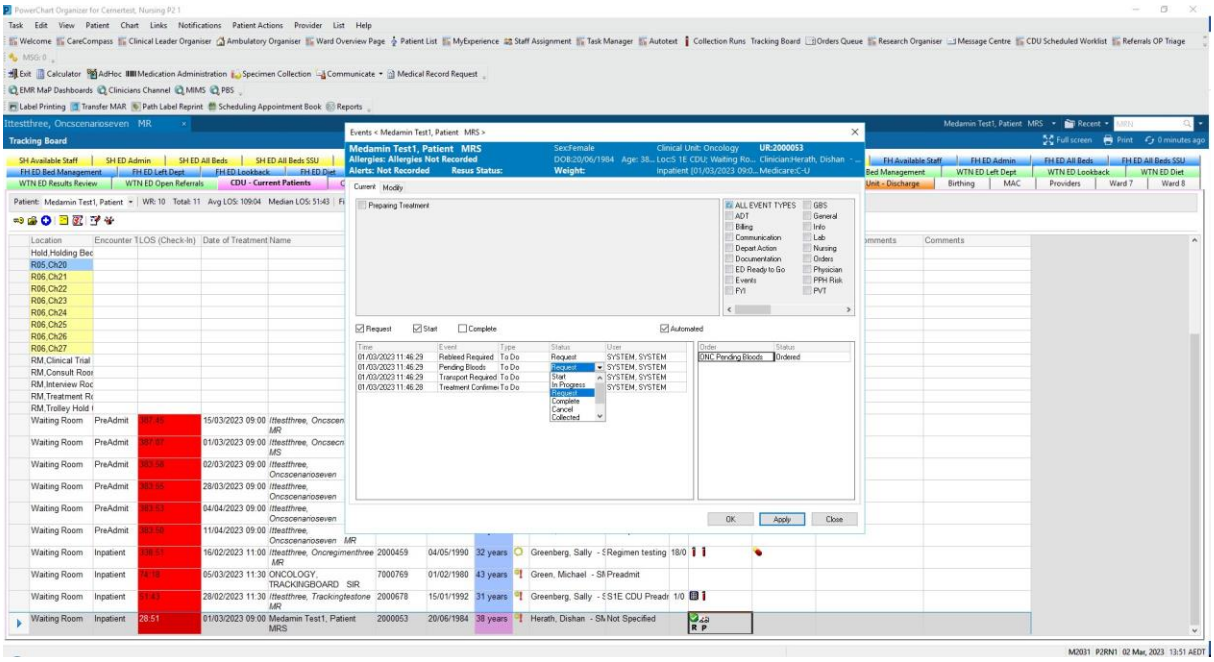
1. Navigate to the 'To Do' column within tracking board which displays ICONs

2. Right Click
3. Events Window opens



4. Select Automated

5. Click on status column and select appropriate response



6. Click Apply
7. ICON Disappears