

# Tracking Board – Accessing/Selecting Tracking Boards and Logging Out



## This Quick Reference Guide will explain how to:

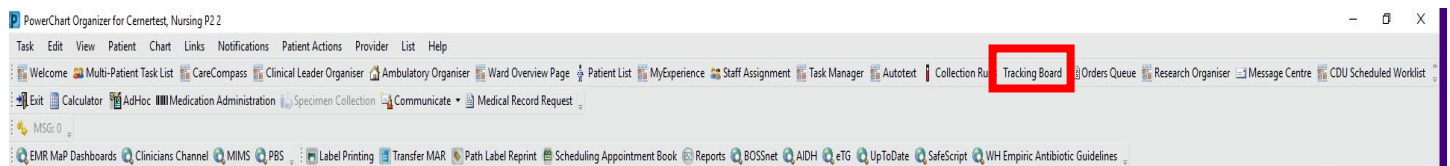
Effectively use the Tracking Boards in the Cerner Millennium system

### Definitions:

**Tracking Board** – Enables staff to see all of the patients in every area of care and understand whose providing care, what care is required and what stage of their visit a patient is at

## Accessing Tracking Boards

1. Log into EMR
2. Navigate to the Navigation Toolbar and locate the 'Tracking Board' button



3. List of tracking boards available opens





## Selecting Tracking Boards

1. Choose the appropriate tracking board based on desired area or department
2. Click on the corresponding Tracking Board to access the list of patients and patient information

Location	Encounter	TLOS (Check-In)	Date of Treatment	Name	UR	DOB	Sex/Age	Allerg	Referring Consultant	Reason for Visit	Path To Do	Activities	Pharmacy	Comments
R04.Ch13	Inpatient	192.32	05/03/2023 11:30	Oncology, Trackingboard SIR	7000769	01/02/1980	43 years		Green, Michael	- SH Preadmit	19/0			
R04.Ch14														
R04.Ch15														
R04.Ch16														
R05.Ch17	Inpatient	479.05	09/05/2023 10:00	Research, Nursing MRS	2000996	21/02/1983	40 years		Herath, Dishan	- SH CT - Trial CX 123	9/0			
R05.Ch18														
R05.Ch19														
R05.Ch20														
R06.Ch21														
R06.Ch22	Inpatient	669.21		RESEARCH, HCV MS	2000769	28/06/2002	20 years		Gard, Grace	- SMO	Not Specified			
R06.Ch23														
R06.Ch24														
R06.Ch25														
R06.Ch26														
R06.Ch27														
RM.Clinical Trial														
RM.Consult Room														
RM.Interview Room														
RM.Treatment Room	Inpatient	138.43		RESEARCH, DEMO MS	2000410	02/08/1958	64 years		Herath, Dishan	- SH TRAINING				
RM.Trolley Hold 1														
RM.Trolley Hold 2														
Waiting Room	Inpatient	609.06	17/05/2023 12:00	Cstest, Kim's Patient MS	1828195	22/01/1995	28 years		Greenberg, Sally	- Report Testing				
Waiting Room	Inpatient	265.37	17/05/2023 11:30	Scheduledworklisttest, Testing MR	2001163	15/12/1992	30 years		Greenberg, Sally	- Treatment				R
Waiting Room	Inpatient	117.26	25/05/2023 10:59	Preadmittesting, Crosscampusone MS	2001197	15/12/1992	30 years		Greenberg, Sally	- chemo				

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## Logging Out

1. Once you have finished using the tracking board, remember to log out of the EMR system to ensure data security
2. Click on the Cross in the Corner to Close Power Chart