Results - Endorsing Results (including by message Centre)



Digital Health Quick Reference Guide

This Quick Reference Guide will explain how to:

Endorse Results using the following methods:

- Using the patient record
- Using Message Centre

Endorsing Results

Method One - Endorsing results via patient record

1. Navigate to the patient's record and click the "Endorse Results" button on the navigational toolbar. Note: If you cannot see this button, maximise the Powerchart window.

Endorse Results [94]

P Turp, Surgical Uat2 MR - 1591261 Opened by	Lego, Jack - REGMO			
Task Edit View Patient Chart Links	Notifications Navigation Help			
🗄 🖃 Message Centre 🛔 Patient List 🎬 Medical	Worklist 📲 Task Manager 🎬 MyExperience 🚨 Multi-Patient Task List	📮 🗄 🍫 Propo.: 0 🖕 🗄 🎛 Tear Off 📲 Exit 📗 Calculator	Machine Administration 🗹 Endorse Results [94] 👔	Me
🗄 🛅 Label Printing 🔚 Reports 🔳 Pharmacy Bat	ch Print 🔊 Path Label Reprint 🖏 BOSSnet 🔃 AIDH 💐 eTG 🔩 Upto	date 🖕		
Turp, Surgical Uat2 MR 🛛 🛛				
Turp, Surgical Uat2 MR		Sex:M	Clinical Unit: Urology	
Allergies: Peanuts, oxycodone		DOB:15/08/1933 Age: 85 Years	Loc:F 2 East	
Alerts: Recorded	Resus Status: Not Recorded	Weight:	Inpatient [<no -="" date:<="" registration="" th=""><th>> t</th></no>	> t

2. A pop-up window will appear. Make sure you are looking at the correct timeframe.

Display:	72 Hours 12 Hours 24 Hours 72 Hours	de Previous	31/08/2018 11:13 - 03/09/2
	1 Week All Results		

3. Uncheck the "Select All" box first (otherwise you will need to view all results to endorse)

Event Date	Event	Result	Ref. Range
30/10/2018 17:48	Calcium Level		
	Calcium Level	2.50	(2.15 - 2.65)
Ē	Colcium Corr	7 50	(7.15 7.65)

Event Date Event

4. There are key features with the presentation of results that will enable you to quickly endorse results.

Firstly, the blue bar with grey text represents the Overall Heading (e.g.: a "Full Blood Count" or "Other Results") with the corresponding values and text reports below.

and the second s		The second s	Learn contridue
30/10/2018 17:48	Calcium Level		
	Calcium Level	2.50	(2.15 - 2.65)
	Calcium Corr	2.50	(2.15 - 2.65)
	Albumin Level	40	(36 - 49)
	General Biochemistry	General Biochemistry	
	Full Blood Count		
	НЬ	150	(130 - 180)
	wcc	10.0	(4.0 - 11.0)
	Pit	400	(150 - 450)
	RCC	5.50	(4.50 - 6.50)
	Hct	0.50	(0.40 - 0.54)
	MCV	90	(80 - 96)
	МСН	30	(27 - 32)
	МСНС	350	(320 - 360)
	RDW	15.0	(11.0 - 16.0)
	Neutrophils #	8.5 H	(2.0 - 8.0)
	Lymphocytes #	1.0	(1.0 - 4.0)
	Monocytes #	0.3	(< 1.0)
	Eosinophils #	0.2	(< 0.5)
	Basophils #	0.0	(< 0.2)
	FBE Comm	FBE Comm A	
	Lipase Level		

Result

Ref. Range





Secondly, the solid grey boxes represent the text reports that need to be viewed before results can be endorsed.

	Monocytes #	0.3
	Eosinophils #	0.2
-	Basophils #	0.0
=>	FBE Comm	FBE Comm A
	Lipase Level	
1		1442 C

P Document Viewer - Turp, Surgical Uat2 MR - 1591261

🗶 | + + 🖻 🗑 😼 🖗 🕈

¥L 📾

5. Find the test you want to endorse. Double click the text report (with the solid grey boxes) to open and view the text.

				* Final	Report *
ме	1				
SE	RUH/PLASNA	BIOCHEMISTRY Sodium Potassium Chloride Bicarbonate Bicarbonate Urea Est.GFR (mL/min) Creatinine	: 140 : 5.0 : 102 : 300 : 5.0 : 77 : 100	nmol/L nmol/L nmol/L nmol/L per 1.73sc umol/L	Ref.Range (135-145) (3.5-5.2) (95-110) (22-32) (2.3-7.6) m(> 60) (60-110)
	Event D	ate	Event		
	30/10/2	2018 17:48	Calciun	1 Level	
			Calciu	im Level	
			Calciu	Im Corr	

 Document Type:
 General Biochemistry

 Document Date:
 20 Aug, 2018 13:51 AEST

 Document Status:
 Auth (Verified)

 Document Title/Subject:
 MBI

 Performed By/Author:
 1180 - UNKNOWN, PERSONNEL on 20 Aug, 2018 02:23 AEST

 Visit info:
 OPE9867989, Footscray, Outpatient, 20/08/2018 - 20/08/2018

 Contributor system:
 WH_LAB

6. Once you have viewed the report and closed the result window, you will now be able to check the box next to the Overall Heading (the blue bar), which will select all the corresponding components within that group of tests. Note: For a group of tests that come under an Overall Heading e.g. "Other Values", you will need to view all results with solid grey boxes, to be able endorse all the results for the tests under the Overall Heading.

vent Date	Event
0/10/2018 17:48	Calcium Level
	Calcium Level
	Calcium Corr
	Albumin Level
	General Biochemistry
	Full Blood Count
	Hb
	WCC
	Pit
	RCC
	Hct
	MCV
	MCH
	MCHC
	RDW
	Neutrophils #
	Lymphocytes #
	Monocytes #
	Eosinophils #
	Basophils #
~	FBE Comm
	Lipase Level

- →∥ 💼 x + +🔩 🖉 🖤 7. It is possible to forward * Final Report * results for another clinician to sign or review, however agulation Pro (Plasma) that clinician should be aware the result is being ard Only: Doc forwarded, and reason for 曲 it 5) forward commented. Inte imit 255) Cancel ОК Fibrinogen: 7.2 6.9 g/L (1.5-4.0)
- 8. Click the Endorse Button, or continue to select further tests.

Endorse Cancel





Method Two – Endorsing results via Message Centre

rmal \times Results to Endorse: Test, Emr13 MRS \times

Important

Please note that Message Centre should NOT be relied upon as the sole method of checking results or <u>being alerted to abnormal results</u>.

 Results of orders YOU placed (or orders placed by another clinician but with YOU as the designated "Ordering Physician") will come back to YOUR personal Message Centre.

Message Centre				
Inbox Summary 🛛 📍	Abnormal ×			
Inbox Proxies Pools	📲 Communicate 👻 📴 Open 🛣 Forward	Only 🍒 Select Patient 🗮 Select All 🛛 🖄 Result J	ournal	
Displays Last 20 Days	Patient Name /	Subject	Abnormal	Create Date
Display: Last 30 Days •	Orders, Testing 192 MRS	Direct Coombs	Abnormal	09/08/2018 16:
 Inbox Items (26) 	Sitregression, Gmpool4 MRS	CSF Biochemistry Comm	Abnormal	16/08/2018 12:
Deserved	Sitregression, Gmpool4 MRS	Cult Respiratory	Abnormal	16/08/2018 12:
Documents	Test, Emr13 MRS	PSA Comm	Abnormal	20/08/2018 1
Orders (1/1)	Test, Emr13 MRS		Critical: 0 High	20/08/2018 1
Cosign Orders (1/1)	Test, Emr13 MRS	Herpes/ Zoster NAD	Abnormal	17/08/2018 13:
Messages	Test, Emr13 MRS	Free Light Chains	Abnormal	17/08/2018 13:
Results (25/120)	Test, Emr15 MRS	Urine Chem Comm	Abnormal	17/08/2018 13:
Critical (1/1)	Test, Emr15 MRS	Mycoplasma Serology	Abnormal	17/08/2018 13:
Abnormal (4/19)	Test, Emr17 MRS	Drug Scrn	Abnormal	22/08/2018 13:
Other (20/100)	Test, Emr17 MRS	Drug Scrn	Abnormal	22/08/2018 13:
- Work Items (1)	Test, Emr17 MRS		Critical: 0 High:	22/08/2018 13:
Work items (1)	Test, Emr20 MRS	Ur Protein Electrophoresis	Abnormal	17/08/2018 13:
Reminders	Test, Emr20 MRS	Pancreatic Studies	Abnormal	17/08/2018 1
Saved Documents (1/1)	Test, Emr24 MRS	Special Urine Biochemistry	Abnormal	21/08/2018 13:
Incomplete Order	Test, Emr24 MRS	HITS Screen	Abnormal	21/08/2018 13:
- Notifications	Test, Emr24 MRS		Critical: 0 High	21/08/2018 1
Houncations	TEST, EMR4	VWF Comm	Abnormal	17/08/2018 08:
Notify Receipts Trash	TEST, EMR4	Urine Chem Comm	Abnormal	17/08/2018 08:

2. Double click on the result you wish to review. It will open in a separate window.

Secreate • 📝 Forward Only 🍈 Print 🗛 Select I	Patient 🛊 🐥 🥵 Mark Unread 🛛 📓 🛛 🖉 🖾 🖉 🗃	Inbox View Summary View		
Test, Emr13 MRS Allergies: Allergies Not Recorded Alerts: Not Recorded	Resus Status: Not Recorded	Sex:F DOB:13/01/1980 Age: 38 Years Weight:	Clinical Unit: Gen Intl Med FH 1A Loc:F 1 West; RD6; B21 Inpatient [16/08/2018 17:51 to <no -="" date:<="" discharge="" th=""><th>UR:1591290 Clinician:Grill, Vivienne] Medicare:27586745011</th></no>	UR:1591290 Clinician:Grill, Vivienne] Medicare:27586745011
Decument Type: PSA Comm Decument Date: 17 Aug. 2018 13:08 AE Decument Status: Modified Decument TeleSubject: PSE Performed ByNathor: 1180 -UNKNOWN, PE Visit info: IPE607030, Footscrav Contributor system: WH_LAB	EST IRSCNINEL on 20 Aug. 2018 12:12 AEST 7. Inputient, 15:08:2019 -			
	* Final Report *			
PSE				
SERUM PROSTATE SPECIFIC ANTIGEN (Ce	ntaur)			
abc Lab. No. Total FSA F (ug/L) ((0.00-0.00)	ree PSA Free/Total Heasured) PSA Ratio ug/L) (%)			l l
17/08/18 37077538 * 0.50				
Please note: From 21/10/13 specime Centaur will be reanalysed by a se new lower limit of reporting of 0.	ns with PSA level <0.11 ug/L on Siemens native method (Abbott Architect) with a Ol ug/L.	L₂		
Action Pane				•
🛢 Endorse 🛛 🔿 Save 💮 Refuse 🛛 Res	son			
Additional To: Forward Action: Limit 5		Due: 04/09/2018 * v 1614 *		
(Limit 212)				Next OK & Close OK & Next

3. Select Endorse



- 4. Click
 - a. "OK & Close" to complete.
 - b. "OK & Next" to endorse further results.



 A comment can be left to explain the action you have taken – this comment will appear below the result when opened in results review.

CONCLUSION:

Test report only.

Reported and electronically signed by: Dr Consultant TEST (some letters) at

Digital Health

NECTING BEST CARE

MI IMAGE LINK This document has an image

Action List					
Action	Performed By	Performed Date	Action Status	Comment	Prop
Perform	vuser1 -TEST, Radiologist	01/10/2019 15:56	Completed		
VERIFY	vuser1 -TEST, Radiologist	01/10/2019 15:56	Completed		
VERIFY	vuser1 -TEST, Radiologist	01/10/2019 15:56	Completed		
Perform	Cartwright, Paul	01/10/2019 15:56	Completed		
Endorse	Barberi, Anthony - REGMO	14/10/2019 12:06	Completed	No required action	
4					



Handy Hint

The user can choose to forward the result to another clinician of their choice.



Handy Hint

The user can choose to "refuse" the result if it has been sent to them inappropriately and redirect the result to the appropriate clinician (it is worth contacting that doctor verbally to ensure appropriate handover).

Refuse	Reas	on:	-
•	To: (Limit 5)	Did not place the order / result(s) Did not request the order/results	N
		Not my patient	ηŝ

