## Perioperative - Updating Emergency Tracking Board



Digital Health Quick Reference Guide

## This Quick Reference Guide will explain how to:

Update the Emergency Perioperative Tracking Board

## **Definitions:**

**Emergency Procedure** – a surgical procedure requiring a theatre or procedure room booking for a critical patient not suitable for the elective process

## Updating the Perioperative Tracking Board

After scheduling Emergency – Surgery, the patient will display on the Emergency tracking board, however some fields require manual updating.

- 1. Log into PowerChart and open the Perioperative Tracking Board Emergency for your location
- 2. Double-click on the Date On List cell for your patient

Perio	pera	ative Tracking															
SJK	PACL		SJK Cancellation SJK Pos	top Call   SJK Stat	f Allocation	N Theatre L	ist WTN Emergency	WTN PACU	WTN NIC	WTN Cancellatio	n, I	WTN Staff	Allocation	SDH Theatre L	ist SDH PACU	SDH	H NIC
FH	Thea	tre List FH Em	Ergency FH PACU	H NIC FH Canc	ellation FH Pos	top Call	FH Staff Allocation FH	Cath Lab	SH Theatre List	SH Emergency		SH PACU	SHINIC	SH Cancellation	n SH Postop Call		SH Sta
Filte	n FH	H Emergency	- 🗇 🕲 📚 🛸 🛛	9 10 in Y P	Total Cases: 6												
	CI	Category *	OT Antici Start	Target Start	Date on List	Proc Du	r Patient Name	URN	Age / Sex	Case #	Alle	g Operation	Description		Consultant/Surge	eon	IR
		Cat 0	FH OT 03 08/02/2023 10:50:00	08/02/2023 10:50:00		40	TEST, HENRY MR	7000666	44 years / Male	FHMOT-21	0	Renewal	of prosthesis	of breast	Barberi, A		
		Cat 1: < 15 minutes	FH OT 04 08/02/2023 09:15:00	08/02/2023 08:40:00		65	TEST, TEST HR COVID	7000398	22 years / Female	FHMOT-19	°!	Appendice	ectomy		Pitcher, M		
		Cat 2: < 1 hou	r FH Emerg 07/02/2023 17:30:00	07/02/2023		10	Testing, Sheila MS	1828173	23 years / Female	FHMOT-18	0	"TIb ORIF			Crowe, R		1
		Cat 2: < 1 hou	r FH Emerg 13/02/2023 17:30:00	13/02/2023 17:30:00		10	Sorelegs, Shamus MR	2000452	60 years / Male	FHMOT-23	0	"Tib/Fib O	RIF"		Crowe, R		
		Cat 4: < 8 hours	FH OT 03 08/02/2023 10:40:00	08/02/2023 10:00:00		40	Testx, Test MISS	654636	47 years / Female	FHMO1-20	7	Cholecyst of bile duo	tectomy and e	exploration	Pitcher, M		
		Cat 4: < 8	FH OT 03 08/02/2023 10:50:00	08/02/2023		143	TEST CHART XR,	7000230	22 years /	FHMOT-22	1	Laparoton	ny		Croxford, M		

3. Select the *Emergency Pt Status* tab on the left pane of the *Case Tracking Set Events* window, and select Date On List



- 4. The Date On List time needs to match the time the Request for Surgery was first placed. This can be found on the Request for Emergency Surgery order in PowerChart, or is the time the patent was Direct Scheduled
- 5. To modify the time the patient is added to the list, double-click on the time field. The *Date On List* window displays. Modify the date and time to when the Emergency Surgery was requested

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Click OK to continue



- 6. Once it is known, to update the Anticipated operating room, highlight the patient and click on the yellow door icon from the tracking board toolbar
- 7. The Select Operating Room window displays. Select the theatre or procedure room in which the emergency procedure will be completed, and click OK
- The Procedure Duration should be updated by double click on 8. the time field in the Proc Dur column, entering the expected duration, and pressing Enter

Perio	opera	ative tracking														
SJK	PACU		SJK Cancellation SJK P	ostop Call   SJK Sta	aff Allocation	TN Theatre	List WTN Emergency	WTN PACU	WTN NIC	WTN Cancellatio	on	WTN Staff Allocation SDH Theatn	e List SDH PACU	SDH NIC	SDH	Cancellat
FH	Theat	tre List FH Eme	FH PACU	FH NIC FH Can	cellation FH Po	stop Call	FH Staff Allocation FH	I Cath Lab	SH Theatre List	SH Emergency	100	SH PACU SH NIC SH Cancellat	tion SH Postop Call	SH Staff	Allocatic	on S
Filte	er: FH	4 Emergency	• 🗇 😼 👟 🛸	😺 🐻 ili 🕈 🖉	Total Cases: 6											
	CI	Category *	OT Antici Start	Target Start	Date on List	Proc Di	ur Patient Name	URN	Age / Sex	Case #	All	Operation Description	Consultant/Surgeon	II Req	BA	Share
		Cat 0	FH OT 03 08/02/2023 10:50:00	08/02/2023 10:50:00		40	TEST, HENRY MR	7000666	44 years / Male	FHMOT-21	0	Renewal of prosthesis of breast	Barberi, A			
		Cat 1: < 15 minutes	FH OT 04 08/02/2023 09:15:00	08/02/2023 08:40:00		65	TEST, TEST HR COVID	7000398	22 years / Female	FHMOT-19	9	Appendicectomy	Pitcher, M			
		Cat 2: < 1 hou	r FH Emerg 07/02/2023 17:30:00	07/02/2023 17:30:00	_	10	Testing, Sheila MS	1828173	23 years / Female	FHMOT-18	0	"TIb ORIF"	Crowe, R	1		
•		Cat 2: < 1 hou	r FH OT 01 13/02/2023 17:30:00	13/02/2023 17:30:00	13/02/2023 16:00:00	10	Sorelegs, Shamus MI	R 2000452	60 years / Male	FHMOT-23	•	"Tib/Fib ORIF"	Crowe, R			
		Cat 4: < 8 hours	FH OT 03 08/02/2023 10:40:00	08/02/2023 10:00:00		10	Testx, Test MISS	654636	47 years / Female	FHMOT-20	4	Cholecystectomy and exploration of bile duct	Pitcher, M			
		Cat 4: < 8 hours	FH OT 03 08/02/2023 10:50:00	08/02/2023		143	TEST CHART XR, TEST	7000230	22 years / Male	FHMOT-22	el.	Laparotomy	Croxford, M			

To update anticipated start time, double click on the time field 9. in the Antici Start column. The Modify Time window displays. Update the anticipated start time as required and Click OK to continue

09:15:00	08:40:00			COVID		Female			
g 07/02/2023 17:30:00	07/02/2023 17:30:00		10	Testing, Sheila MS	182817	3 23 years / Female	FHMOT-18	•	"Tib (
13/02/2023 17:30:00	13/02/2023 17:30:00	13/02/2023 16:00:00	180	Sorelegs, Shamus MR	200045	2 60 years / Male	FHMOT-23	•	"Tib/F
08/02/2023	08/02/2023 10:00:00		40	Testx, Test MISS	654636	47 years / Female	FHMOT-20	9	Chole of bile
3 08/02/2023 10:50:00	08/02/2023		143	TEST CHART XR, TEST	700023	Modify Time		×	Lapa
						Patient Name: Sore	legs, Shamus MR	s MR	
						Date:	Ime:	100	
						13/02/2023			
						0	K Lano	BI C	
Case Tracking	Set Events								
Name: CC				C					10000

Proc Dur Patient Name 40 TEST, HENRY MR

TEST, TEST HR

URN 7000666

7000398

10. The patients case status should be updated by double-click on the the Emerg Status field

Use the tab for Emergency Pt Status, and set the patients status, including:

Version: 1

Approved by: Luke Pell

- Ready for Care
- Case On Hold





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Antici Start 08/02/2023

Target Start 08/02/2023 10:50:00

SIK PACU | SIK NIC | SIK C

CI Category \* OT Cat 0 FH OT

Cat 1: < 15 FH OT 04 08/0

minutes Cat 2: < 1 hour FH Emerg (

Cat 2: < 1 hour FH Emerg 1 Cat 4: < 8

FH OT 03

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TEST, HE

TEST, TEST HR

TEST CHART XR

Sheila MS 182817

Age / Sex Case # All 44 years / FHMOT-21 O Male

22 years / FHMOT-19 9 Appe

EHMO.

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Cat 4 Pt Ready for Care			
Cat 5 Pt Ready for Care			
Cat 6 Pt Ready for Care			
Case on Hold			
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