# Perioperative Tracking for Medical Officers



Digital Health Quick Reference Guide

## This Quick Reference Guide will explain how to:

Use Perioperative Tracking to view theatre tracking boards, including the emergency lists.

## **Accessing Perioperative Tracking**

Click on Perioperative Tracking in the navigation toolbar. You may need to press the expand button to see the link.



## **Key Features of Perioperative Tracking**

#### **Boards:**

- The tracking boards are colour coded by site/type:
  - o Green: Footscray
  - Yellow: Sunshine
  - o Pink: Joan Kirner
  - o Blue: Williamstown
  - Purple: Sunbury
  - o Red: Emergency

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		-	FH OT 01	22/06/2023 11:10:00	Testwhs, Stella MRS	1828201	57 years / Female	FHMOT-98	Cap appendix"		
			FH OT 01	22/06/2023 11:45:00	Testwhs, Rupert MR	1828778	62 years / Male	FHMOT-101	Cholecystectomy		
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			FH OT 02	22/06/2023 10:00:00	Testwhs, Peter MR	1828089	55 years / Male	FHMOT-100	Laparoscopic repair of inguinal hern		

- The tracking boards group cases in different ways:
  - o Theatre List: cases grouped by theatre
  - o Emergency: all emergency cases
  - o Surgeons: cases grouped by surgeon
  - <u>Cancellation</u>: all cancelled cases



Filters:

- The tracking boards also have <u>filters</u> that can be applied to view different types of cases. Access these by clicking on the drop down next to *Filter*.
  - For example, on the FH Surgeons board, FH Emergency contains emergency cases only, FH DPU DPU cases only and FH Surgeons Today+1 all cases for the following day.

#### Columns:

- <u>CI:</u> A ✓ indicates that the patient has been "Checked In". This occurs when they arrive in either theatre admissions or holding bay.
- A indicates that the patient is an "Add On" or emergency case.
- Patient Name with blue background: The patient is flagged for ICU.
- <u>Case #:</u> The case number is specific to the patient and procedure, and is used across all perioperative surgical, anaesthetic and nursing documentation.
- <u>Consent, Site Marked, Fasting Food and Fasting</u>
  <u>Fluid:</u> These fields update from the passport to surgery completed by nursing staff. Review these to see if there are any issues that may delay surgery.
- **<u>Shared Comments</u>**: Use this field to quickly share information with other staff. Double click in the box on the patient's row to type a comment.
- <u>II Req</u>: A ✓ indicates that II is required for the procedure. This is updated by nursing staff.
- BA: A ✓ indicates that a bed has been allocated ("Bed Allocated") for the patient. This is updated by nursing staff.
- <u>Unit:</u> The unit the patient is admitted under.

# Handy Hint

#### To open a patient's chart from a tracking board:

Double click on the blue triangle at the start of the patient's row.

FH Emerg 26/06/2023 Test, Tayla MISS

### Can't find the emergency case you just placed an order for on the tracking boards?

The case will only appear on the tracking boards once it has been scheduled. Check with the Theatre IC to see if this has occurred.

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Testwhs, Stella MRS

Testwhs, Rupert MR

Case #

SHMOT-28

Patient Name

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