Perioperative – Documentation – Surgical Audit Tool PowerNote

Digital Health
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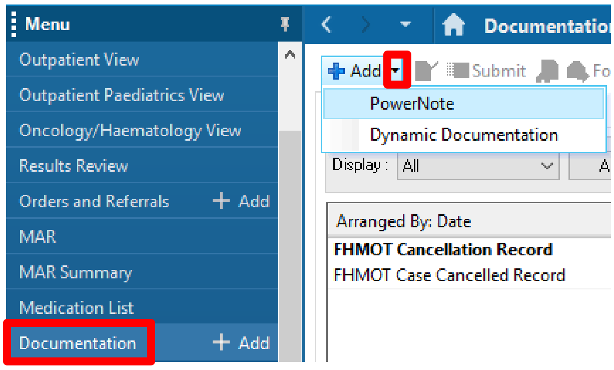
Quick Reference Guide

This Quick Reference Guide will explain how to:

Document a Surgical Audit Tool note

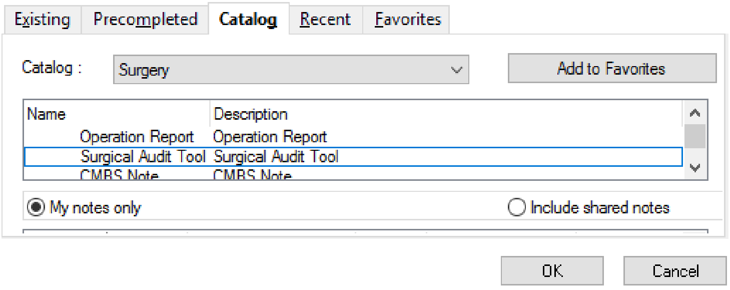
Navigating to the Surgical Audit Tool

1. Navigate to Documentation and then click the drop-down arrow next to "+Add" and then click PowerNote.

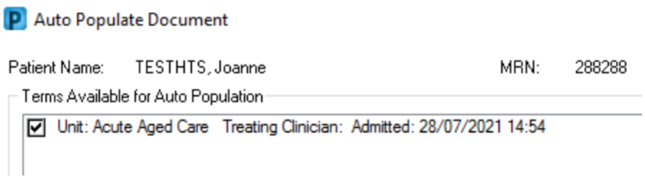


2. Select the Catalog tab and the Catalog of "Surgery".

3. Then select "Surgical Audit Tool" and click "OK".

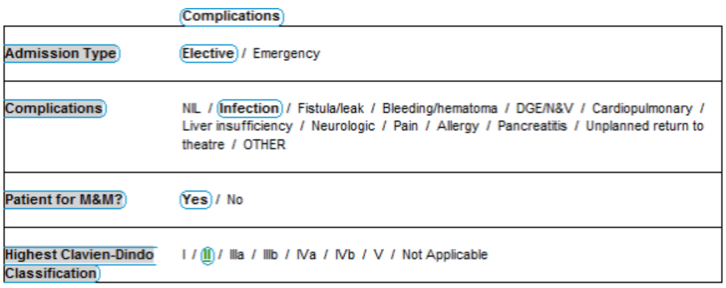


4. Select the appropriate encounter in relation to the operation and select "OK" to open the Surgical Audit Tool PowerNote.

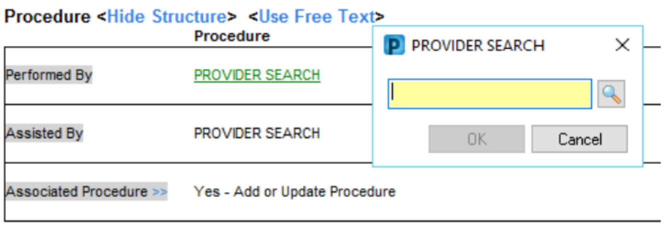


Documentation in the Surgical Audit Tool

1. Select the appropriate fields under Complications for each section.
   a. Select "OTHER" to add free text under the complication heading.



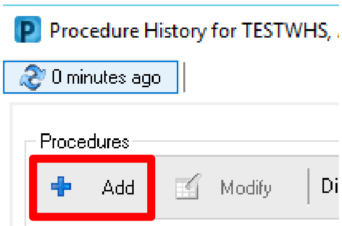
2. Add the surgeon and assistant details by search.
   a. Note: You can add multiple surgeons and assistants by selecting "PROVIDER SEARCH" after adding the initial clinician.



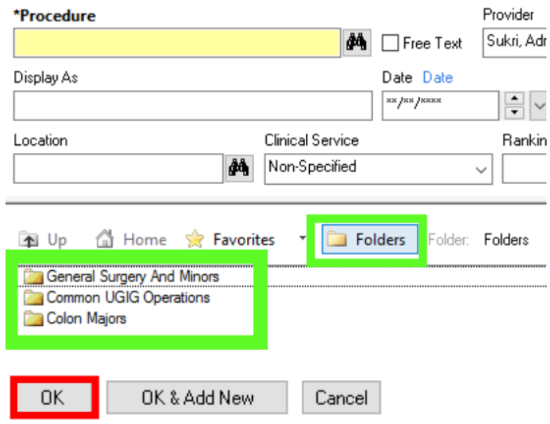
3. To add an associated procedure, select “Yes - Add or Update Procedure” to open the procedure window.

   a. If the correct procedure is already listed here, progress to step 5.

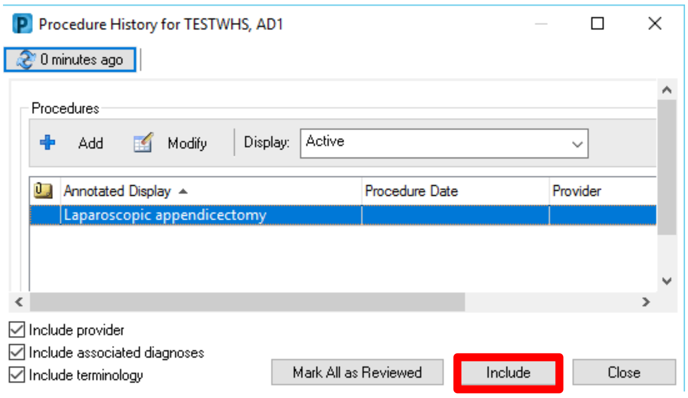
   b. If you need to add a new procedure, select “Add” and progress to step 4.



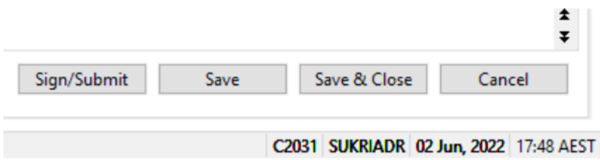
4. Either search for a procedure or find the procedure in the common procedures folders and select “OK” to add the procedure.



5. Highlight the procedure and select “Include” to add the procedure to the Surgical Audit Tool.



6. Select Sign/Submit to complete the Surgical Audit Tool or Save & Close to save the document.



7. Here you can name the title of the document and “Sign” to finalize the Surgical Audit Tool note.