

Perioperative – Circulating (Scout) Nurse



Digital Health
CONNECTING BEST CARE

Digital Health
Quick Reference Guide

This Quick Reference Guide will explain how to:

Perform the general workflow as a Circulating (Scout) Nurse in theatre

Definitions:

EMR – Electronic Medical Record

TOC – Table of Contents

CI – Checked In

Circulating (Scout) Nurse

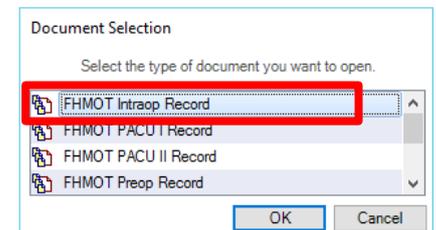
1. EMR login screen defaults to Case Selection; Set location to required site.
2. Navigate to Perioperative Tracking from the grey navigational toolbar and select Theatre List from the relevant site.
3. Ensure patient has in Tracking Board CI column indicating patient has been Checked-In to their Surgical / Procedure Encounter.
4. Open patient chart by double clicking on blue triangle next to patient
5. Select Perioperative Doc from the table of contents (TOC), and select Intraop Record for the theatre location and click OK
6. Complete each segment relevant for the case
Standard workflow would be:

1. Case Times
2. Surg Safety Sign In
3. Case Times
4. Surg Safety Time Out
5. Case Times
6. Case Attendees
7. General Case Data
8. Procedure
9. Patient Positioning
10. Skin Prep
11. Count Verification
12. Dressings
13. Case Times
14. Surg Safety Sign Out
15. Transport to Recovery
16. Case Times
17. Case Attendees
18. Procedure

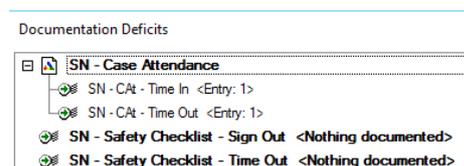
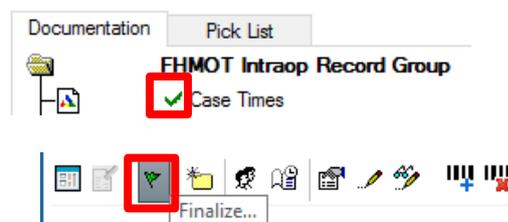
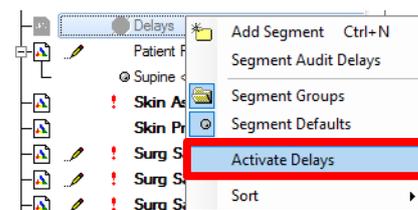
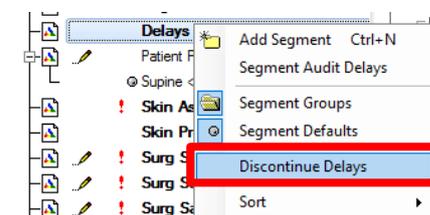
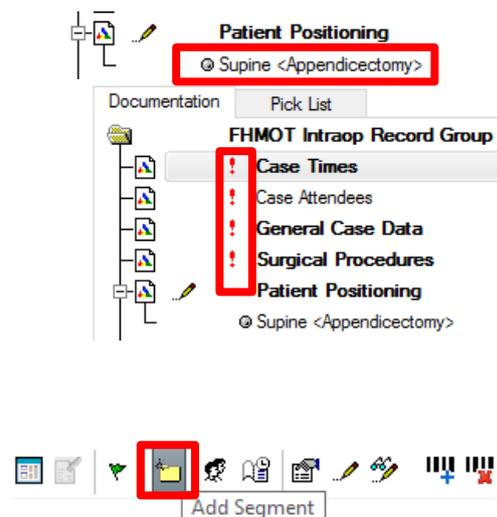
Location (FH Main Operating Theatre)...



FH OT 03 (1 case)		
<input checked="" type="checkbox"/>	08:50	PRO, ZACH MR



7. If a Document Default is available - select and modify if required
8. Segments with a red exclamation mark are mandatory and must be completed for the record to be able to be finalised
9. A grey box within a segment indicates a mandatory field that must be completed
10. If extra segments are required eg. *Delays*, they can be added by selecting from the Segment Folder icon and adding them to the record.
11. If a segment is not required for the procedure right-click & select Discontinue segment
12. A discontinued segment can also be reinstated if needed by right-clicking and activating
13. All segments must show a green tick or have been discontinued for the record to finalise.
14. Click the green flag to finalise the record.
15. Any deficits will show when attempting to finalise.
If so return to these as indicated and open the relevant segments to amend.



Handy Hint – Documentation Defaults

Some segments have Documentation Defaults which are contain data relevant to a particular procedure. The pre-populated data enables you to reduce the number of clicks by prefilling commonly documented items eg. Supine Patient Positioning for an appendicectomy

Documentation defaults can easily be modified instead of having to fill in a segment from scratch