

# Perioperative - Changing the Default Image Option in the Operation Report



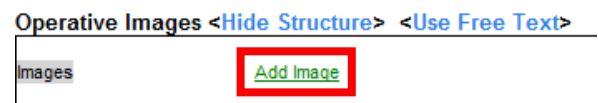
## This Quick Reference Guide will explain how to:

Set, alter or remove the default image selection option from the Operation Report.

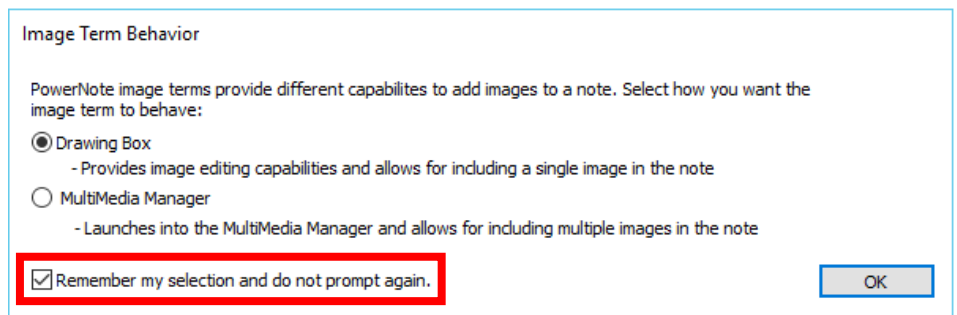
## Setting the default image selection option in the Operation Report

To set the default image selection option in the Operation Report:

1. From within an Operation Report, click on *Add Image* in the *Operative Images* section of the Operation Report.



2. Select either *Drawing Box* or *MultiMedia Manager* and the *Remember my selection and do not prompt again* option.



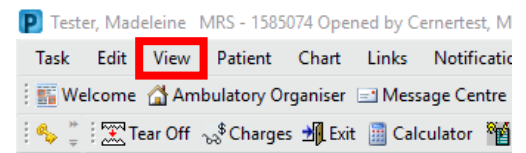
3. Click OK.

4. The next time you click on *Add Image* within the Operation Report it will automatically open the option selected in step 2. You will not be shown the prompt.

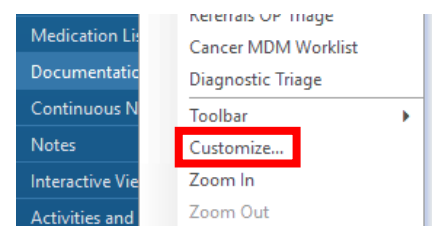
## Altering or removing the default image selection option in the Operation Report

To alter or remove the default image selection option in the Operation Report:

1. From within an Operation Report or the New Note screen for PowerNotes, click on *View* in the toolbar.



2. Select *Customize...* from the list of options displayed.





3. The *Customize* window will open. Click on the *More* tab.
4. Click on the drop down next to *Default Digital Ink control behavior* and select, depending on your preferred outcome, either:
  - Prompt – opens the *Image Term Behaviour* window shown on the previous page, allowing you to choose either Drawing Box or MultiMedia Manager.
  - Launch the Digital Ink control – automatically opens Drawing Box.
  - Launch MultiMedia Manager – automatically opens MultiMedia Manager.
5. Click OK.
6. The next time you click on *Add Image* within the Operation Report it will automatically open the option selected in step 4.

