

# Anaesthesia - Difficult Airway Documentation



## This Quick Reference Guide will explain how to:

Document airway management, letter and alert for patients after management of a difficult airway

### Definitions:

**SAA** – Surginet Anaesthesia

## Documentation as part of anaesthesia record

Using SAA airway management action:

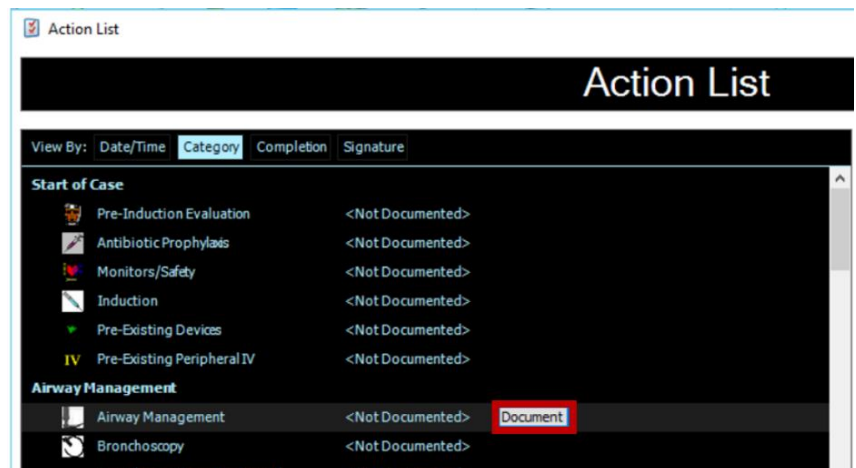
1. Select the “Airway Management” action from To-Do List and click the edit icon



If the Airway Management action does not appear on the To-Do List, select the “Actions” button on the tool bar

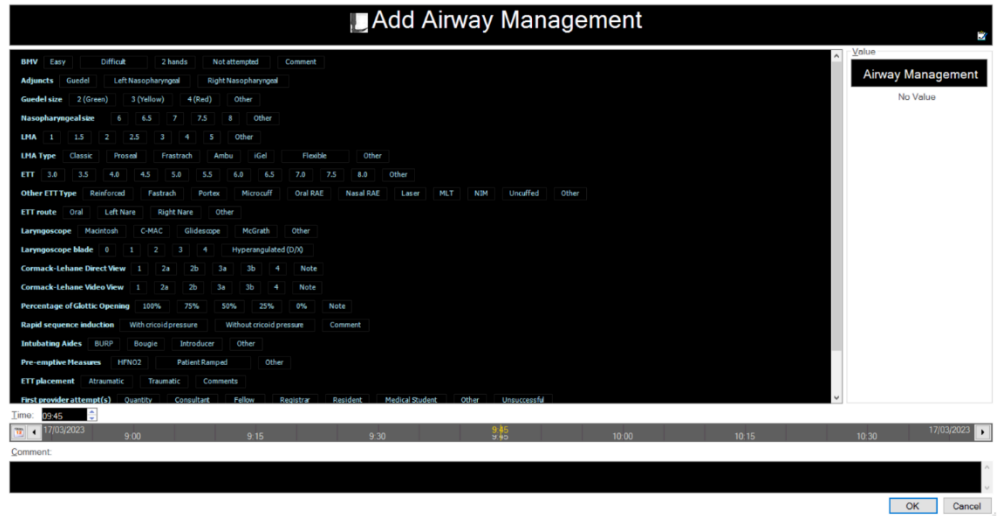


Select “Document” on the “Airway Management” action



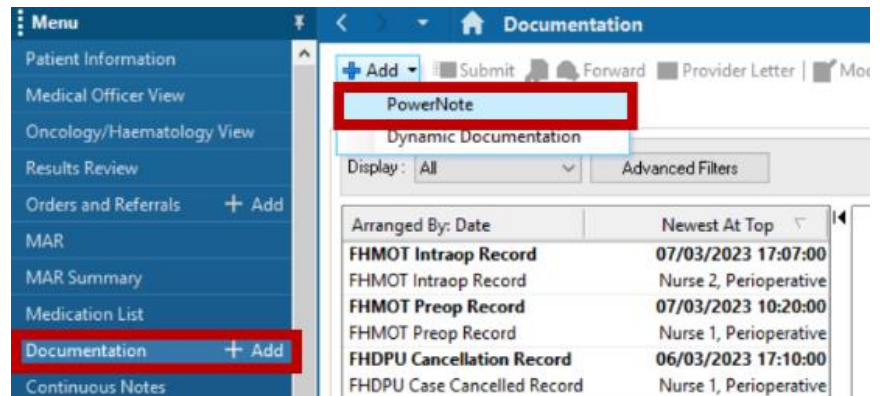


- Complete the relevant details in the Airway Management action, then click “OK”

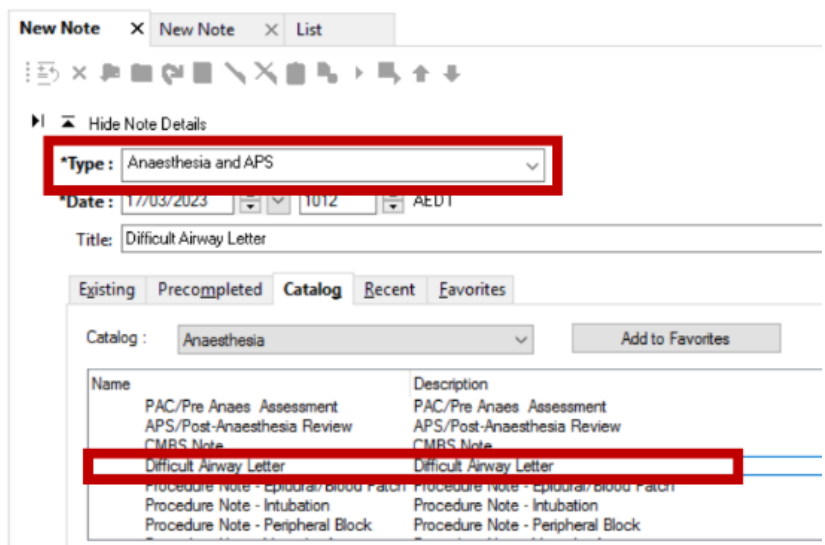


## Documentation for patient letter

- Under “Documentation”, select the triangle dropdown next to “+ Add” and click PowerNote



- Under “Anaesthesia and APS” type, Select “Difficult Airway Letter”





3. Select autopopulate for appropriate information

Auto Populate Document

Patient Name: Testwhs Mo1, Patient01 MS MRN: 2000002

Terms Available for Auto Population

This letter explains the difficulties that were experienced during your recent anaesthetic. The information may be useful to doctors treating you in the fu...

Previously Populated Data

OK Cancel

4. Complete the PowerNote by selecting relevant information then click "Sign/Submit"

Patient: Testwhs Mo1, Patient01 MS MRN: 2000002 FIN: IPE75373598  
 Age: 26 years Sex: Female DOB: 18/09/1996  
 Associated Diagnoses: None  
 Author: Cernertest, Medical Officer - Anaesthetist P2 2

- <Show Structure> <Use Free Text>

This letter explains the difficulties that were experienced during your recent anaesthetic. The information may be useful to doctors treating you in the future. Please keep this letter safe and show it to your doctor if you are admitted to hospital. Please show this letter to your anaesthetist if you need an operation. Please contact the Western Hospital Department of Anaesthetics, Gordon St, Footscray +61383456639 if further information is required.

Procedure Details <Hide Structure> <Use Free Text>

Date	Enter Date
Operation	---
Airway operator	Anaesthetist / Anaesthetic registrar / Intensevist / ICU registrar / ED consultant / ED registrar / Other
Induction	Awake / Intravenous / Intravenous/RSI / Inhalational

Medical Officer - Anaesthetist P2 2, 16/06/2023 14:24:00, Difficult Airway Letter

Sign/Submit Save Save & Close Cancel

5. Select "Print final document" and click "Sign"

Sign/Submit Note

\*Type: Anaesthesia and APS

Title: Difficult Airway Letter Default Title

\*Date: 16/06/2023 1424 AEST Current Date

Endorsers

Request endorsement Remove Endorser Manage Defaults

Endorser	Type	Due By	Comment

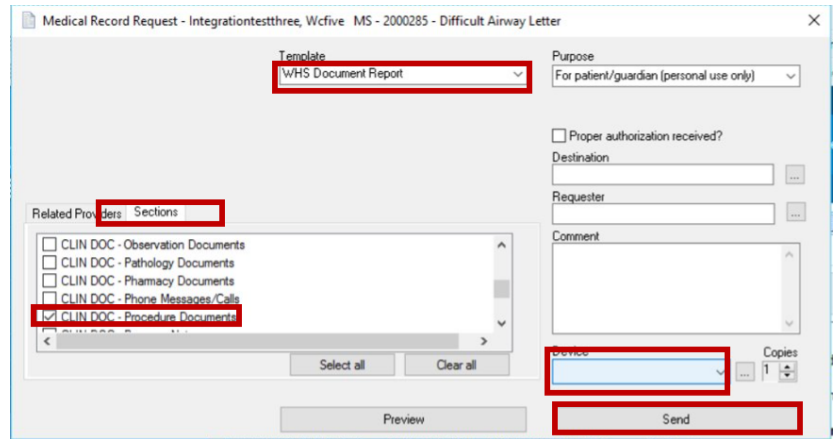
Other Actions

Print final document  Create provider letter

Sign Cancel

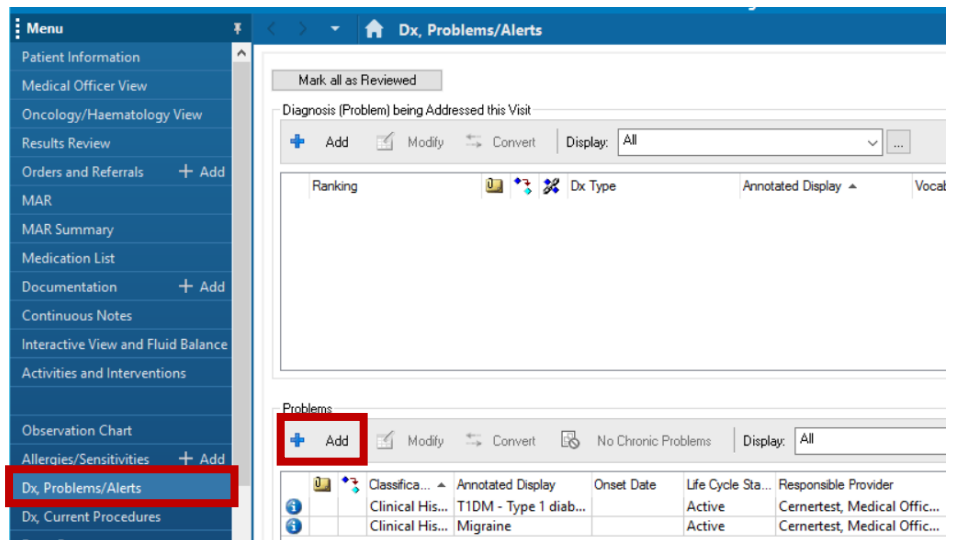


6. Select the appropriate document types and printer and click “Send”

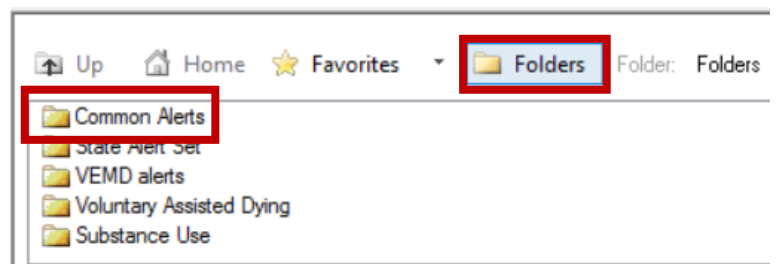


### Documentation of difficult airway alert on Powerchart

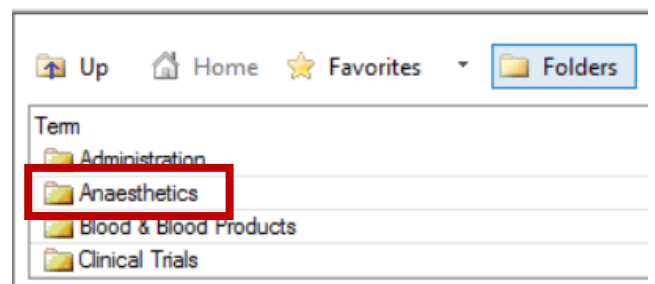
1. On Powerchart, select “Dx, Problems/Alerts” and click “+ Add” under Problems



2. Select the “Folders” icon and the “Common Alerts” folder

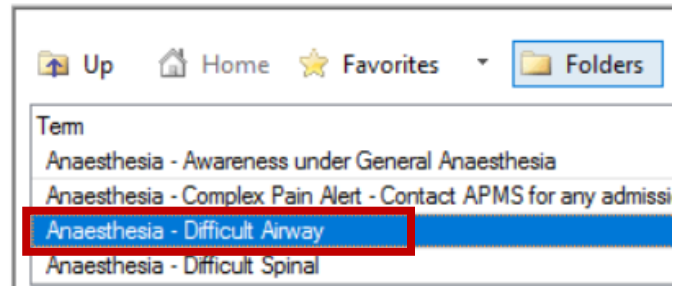


3. Select “Anaesthetics”





4. Scroll to “Anaesthesia – Difficult Airway” and double click



5. Complete the Comments section with details of the Difficult Airway Powernote documentation and click “OK”

6. Refresh the record and check that alert is recorded:

Classifica...	Annotated Display	Onset Date	Life Cycle Sta...	Responsible Prov
Clinical His...	T1DM - Type 1 diabetes mellitus		Active	Cernertest, Med
Clinical His...	Migraine		Active	Cernertest, Med
Clinical His...	Anaesthesia - Difficult Airway		Active	Cernertest, Med