

# Orders – Pathology Specimen Ordering – Allied Health and Clinical Nurse Consultants with Co Sign



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Quick Reference Guide

This Quick Reference Guide will explain how to:

Order a pathology specimen with co sign for Allied Health and Clinical Nurse Consultants

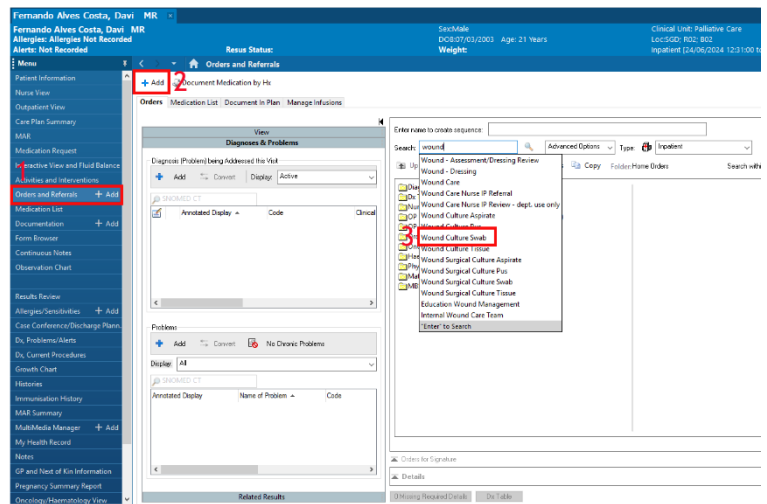


**Important:** This workflow is **not** applicable for specimen collection at **Bacchus Marsh and Melton** sites. At these locations, paper requisitions will be printed directly from the EMR and placed in the collection tray.

- Patient details will already be included on the paper requisition, so a bradma is not required on the form.
- However, bradmas must be placed on specimen containers and clearly labeled before dispatch.
- **Do not** mark specimens as collected in the EMR at Bacchus Marsh and Melton sites

1. From the **Table of Contents** select **Orders and Referrals** then click **+Add**

2. Search for the required specimen and test combination

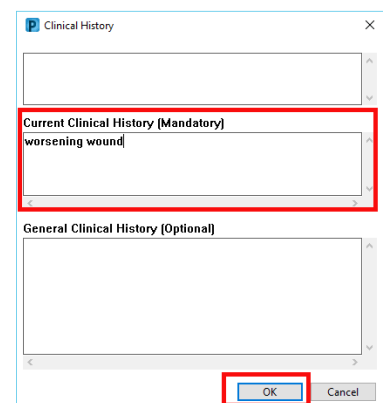


3. Document the Current Clinical History (Mandatory field) and click OK.

4. Enter the **\*Physician name<sup>1</sup>** in the Yellow mandatory field and Select the **\*Communication type as Protocol w/ Co-sign<sup>2</sup>**. Click OK.

**Note<sup>1</sup>:** The Physicians name is located in the blue banner bar.

**Note<sup>2</sup>:** A message will be sent to the ordering physician to co-sign the order.



5. Complete the order details including all yellow mandatory fields.

6. Click Sign and enter your password

7. The specimen order will be dispatched for collection

