

# Mental Health Documentation – Psychiatric Consultation Liaison Note



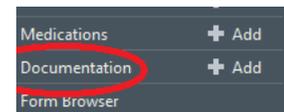
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Quick Reference Guide

This Quick Reference Guide will explain how to:

Document a Psychiatric Consultation Liaison Note.

1. In the patient chart, select **Documentation** from the TOC. Click **+Add**



2. Select **Note Type 'Nursing Shift Note'** and **Title 'Consultation Response Note'**. Click **OK**

3. Complete **Consultation Response Note**.

Hover the mouse over each heading 3 icons appear; **Refresh**, **Insert free text** and **Remove** from note. **Click on free text** to complete note. Headings not required can be deleted by clicking the X. Click **Sign /Submit**

4. **Change Title to Psychiatric (Team) (Clinician Designation) i.e. Psychiatric Consultation Liaison Consultant.**

5. **Documentation List** is displayed with *Consultation Response Note* added. Click **Refresh** and **Consultation Response Note** will save to chart.