Medications – Reconciliation on Admission



Digital Health Quick Reference Guide

Key messages:

3.

Ensure Home Medications are documented before Admission Reconciliation is done as the documented Home Medications will be converted into active Inpatient Medication orders.

Reconcile: Admission

- 1. Navigate to Medical Officer View from the Table of Contents (TOC)
- Select Admit tab and scroll down to the Medications component (or use the menu on the left-hand side)



The Admission Medication Reconciliation Window will display like below:

Click on (1) Admission and select



- 4. Reconcile each Home Medication (¹¹ indicates Home Medications that have not been reconciled)
 - Select I (Continue) to convert the home medication to an Inpatient Medication
 - Select (Stop) if a Home Medication is not to be continued while inpatient
- 5. Click on + Add to add new inpatient medication orders (e.g., new treatment)
- 6. Modify inpatient orders if required by clicking the converted inpatient order and changing the order details
- 7. Once complete, click Reconcile And Sign and enter password
- 8. Always check the MAR to ensure orders are placed as intended



Important – Review the "Details" for each medication and make changes as required

• If the patient has **not** taken their regular medication that day despite being past the regular administration time for the medication, change the **Priority** to **NOW**



Handy Hint – ED Doctor Workflow

- Access to the Medications or Home Medications component can differ slightly when viewing from different Medical mPages
- When performing a medication reconciliation from ED, the **Home Medications** component can be accessed via the **ED Doctor Workflow** tab of the ED Doctor View mPage

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100%	- • • Δ					
ED Doctor Workflow	ED Doctor Discharge X Adult Quick Orders X Paediatric Quick Orders	s × COVID19 × +	i Olischarged			
Ŧ	Home Medications (4)					
Ambulance Handover			Status: 🗸 Meds History 🗸 Admission			
Triage	Medication	∧ Compliance	Supply Remaining Responsible Provider			
Histories Problems/Alerts	dozapine (clozapine (Clopine) 50 mg oral tablet) 1 tab(s), Oral, night, 100 tab(s), 0 Refill(s)		89 Days Estimated Nguyen, Thao			
Visits (4) Documents (2)	dozapine (clozapine (Clopine) 50 mg oral tablet) 1 tab(s), Oral, morning, 100 tab(s), 0 Refill(s)		89 Days Estimated Nguyen, Thao			
Home Medications (4)	HYDROmorphone (Dilaudid 2 mg oral tablet) 1 tab(s), Oral, QID, PRN: pain, 20 tab(s), 0 Refill(s)	-	Nguyen, Thao			
Allergies (6) Observations	HYDROmorphone (Jurnista 64 mg oral modified release tablet) 64 mg given as 1 tab(s), Oral, morning, 0 Refill(s)		Nguyen, Thao			





Troubleshooting

Certain home medications will not convert automatically to an inpatient medication.

Reason 1: System requires clarification on specific details of a medication (e.g., modified release vs. immediate release or brand-specific medications)

- Check if desired medication order is in the 'Other Options' suggestion
- 2. If it is in the available list, click on the medication and select an order sentence

	iers to Convert		Available
5	Order Name	Details	Possible Conversions for: CAKBAMazepine 100 mg oral tablet
~	(CARBAMazepine 10	Trad(s), Oral, Tablet, BU, Take with or at tab(s), Refill(s) 0	
1	Ш	>	< III

Reason 2: It is a medication that can only be ordered via an Order Set

If the medication can only be ordered via an Order Set as an inpatient:

- 1. Select the button under the 📕 (Do Not Continue) column next to the documented Home Medication
- 2. Order inpatient medication by clicking

+ Add and search for the Order Set (indicated

by 📔 icon)

Example: For warfarin, order sets will not be suggested in the possible conversion list.

Ord	ers to Convert		Available					
8	Order Name	Details	Possible	Conversions f	or: warfa <mark>rin</mark> (Coumadin)	2 mg oral	ablet	
8	wenann (wanann (Coumadin) 2 mg or	o mg (total daily dose), ciral, taolet, eve / / /, Dty: 50 tab(s), Refill(s) 0	Grai, Tablet, eve Best Match(es) III(s) 0 Bother Options Same Therapeutic Class Solutions in and indanediones Non Formulary Me freetext medication (warfarin (warfa			in (Coumac	in) 2 m	nç
2		8	1	ш			-	Ī

Reason 3: It is not available in the Inpatient Order Catalogue

This may be the case for some **Complementary and Alternative Medications (CAMs)**, extemporaneous products, overseas medications or new medications on the market.

- 1. Click + Add to try searching the Inpatient Order Catalogue to see if it's available
- 2. If not, add it as a freetext medication

P)	Convert to Inpatient Medication					
Ord	ers to Convert Order Name	Details	Available Possible Conversions for: cranberry oral tablet			
*	cranberry (cranberry 1 tab(s), Oral, Tablet, daily, Qty: 30 tab(s oral tablet)		Best Match(es) ← cranberry oral tablet ⊕ Other Options ⊕ Same Therapeutic Class ⊷ Non Formulary			
			freetext medication (cranberry (cranber	ry oral tablet)) 1 tab		
<	ш	>	< III	>		
			Prjd4, Testing 002 MRS - 170007	Cancel		

