

# FirstNet Treating Clinician Initial Assessment



Digital Health  
CONNECTING BEST CARE


Digital Health  
Quick Reference Guide

## This Quick Reference Guide will explain how:

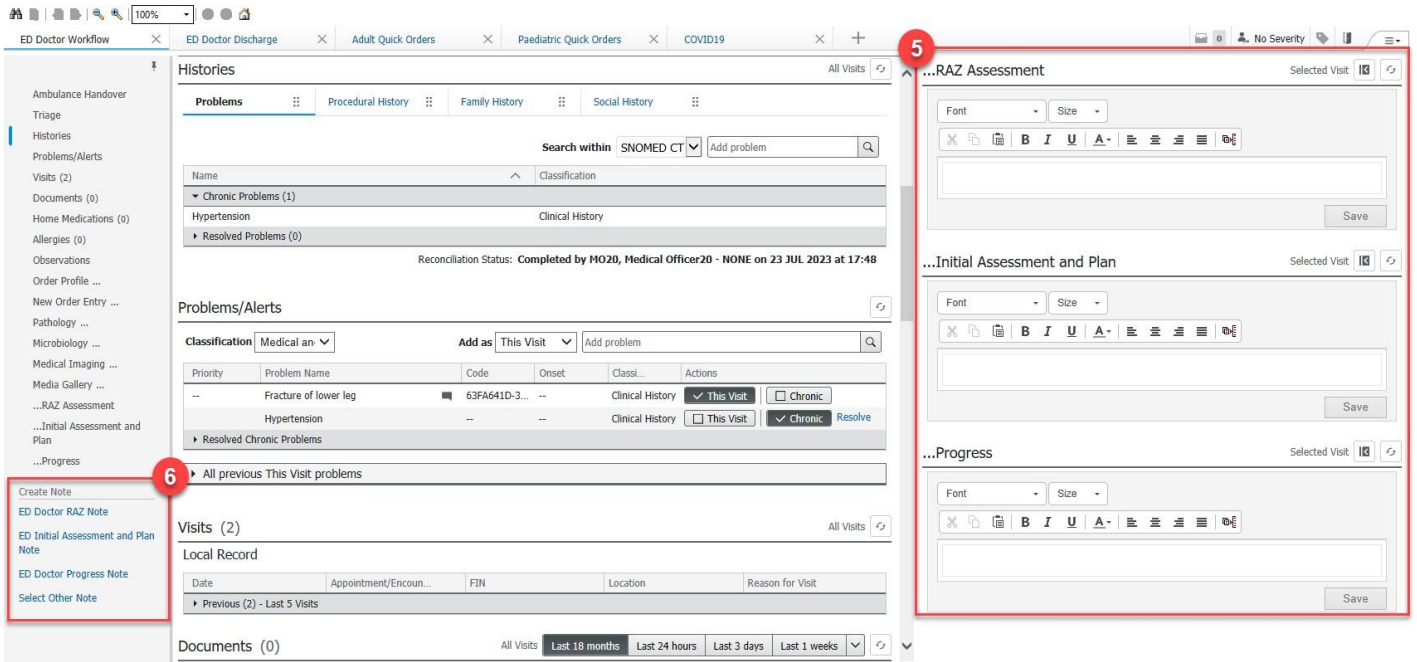
The Treating Clinician documents Assessment and Progress

1. On LaunchPoint, click on the patient's name.
2. Select **ED Doctor View** tab from the Table of Contents.

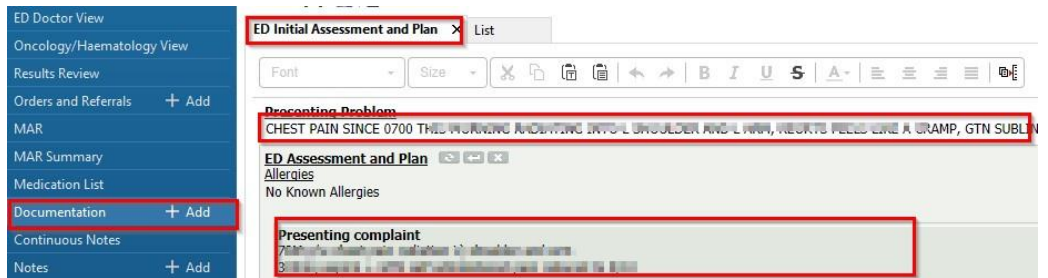
ED Doctor View

3. Click on ED Doctor Workflow to open the ED Doctor Workflow mPage and scroll down to the text box options
4. Click on  to allow for reviewing notes, observations etc. whilst typing.

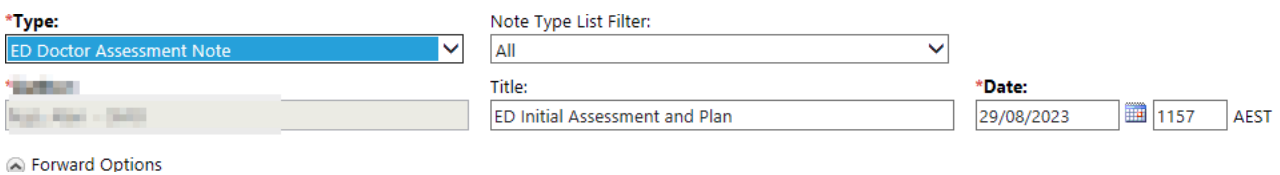
5. Type text into the text boxes (5)
  - a. **...Initial Assessment and Plan** - document your Initial Assessment.
  - b. **...Progress** – used to document progress after the Initial Assessment
  - c. **...RAZ Assessment** Senior doctor can document Rapid Assessment Zone notes here.
6. The text boxes (5) are not automatically entered into the chart and need to be pulled into a note. Use the Create Note (6) function to open up a Note in the Documentation application. Only notes submitted from this application enter the patient chart.
  - a. Notes typed in the **...Initial Assessment and Plan** box will automatically copy into the **“ED Initial Assessment and Plan”** note.
  - b. Note typed in the **...Progress** box will automatically copy into the **“ED Doctor Progress Note”**.
  - c. Notes typed in the **...RAZ Assessment** box will automatically copy into the **“ED Doctor RAZ Note”**. Body of text in this size, font and colour



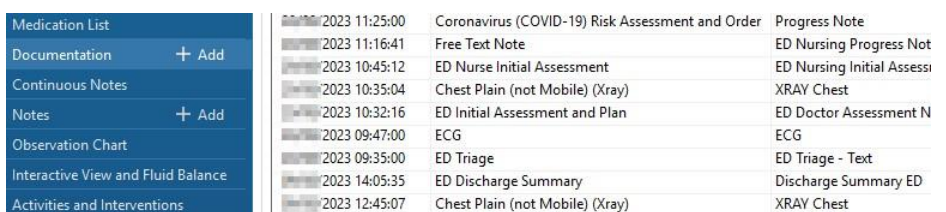
7. Clicking on the Create Note – ED Initial Assessment and Plan Note opens the Note in Documentation application as below



8. Clicking on Sign will open the pop up below, (note that the Note Type and Title are prefilled) Click on sign to submit the note in the chart.



9. The note is now visible in the chart with the date/time, title and note type.



10. Documentation can also completed directly in the Documentation application without using the text boxes. Click on +Add next to Documentation.



11. Select the correct note type and template manually as below and click ok to open the Documentation app, enter text and sign your note.



Note Type List Filter: All

\*Type:

- ED Doctor Assessment Note
- ED Doctor Progress Note
- ED Doctor Transfer Note
- ED Handover Note
- ED Infectious Disease Screening - Text
- ED Interim Orders
- ED Interim Orders
- ED Medical Certificate

All (78) Favorites (4)

\*Note Templates

Name	Description
ED Doctor Progress Note	ED Doctor Progress Note Template
ED Initial Assessment and Plan	ED Initial Assessment and Plan Template
ED RAZ Note	ED RAZ Assessment Template
Free Text Note	Free Text Note Template

	Note Type	Template
<b>Initial Assessment</b>	ED Doctor Assessment Note	ED Initial Assessment and Plan
<b>Progress</b>	ED Doctor Progress Note	ED Doctor Progress Note
<b>RAZ</b>	ED RAZ Note	ED RAZ Note



**Handy Hint**

- Use the tag function to pull results and submitted notes into the Documentation application. (See QRG)
- Use Autotext – personal and public to improve documentation efficiency. (See QRG)



**Important**

- The treating clinician **MUST** ensure to **Sign and Submit documentation**. The text boxes in the mPage does not save the notes into the patient documentation record until signed and submitted.