



This Quick Reference Guide will explain how to:

Utilise and document Nursing Activities/Tasks on FirstNet.

- From LaunchPoint the nurse activity column will indicate any outstanding ordered nurse activities/tasks that need to be completed/documentated.



- Look through the corresponding patient encounters and you will be able to view the number of current outstanding activities that need to be documented/completed.

T	Room	LOS	Patient Information	URN	Status	TC	RN	EMH	ACE	MDT	Patient Details
	HA,04	3	*Bird, Bertie STR 01/01/90 33y M	2001361	18:25	Cardiology	NC				Dx: Abdominal / Flank pain / cramps / Intestinal colic

- Select on the numbered box in the Nurse Activity column to open the Activity Summary Window to view all outstanding activities in greater detail.

8

Activities

...
Open Patient Chart
Orders
Refresh

Assessments (1)
Medications (1)
Labs (2)
Patient Care (4)

1
Assessments

ED Nurse Initial Ax 23/06/2023 09:54:44, Stop Date 23/06/2023 09:54:44, ED Nurse Initial Ax
 Comments: Order placed due to a Discern Rule

1
Medications

paracetamol 500 mg oral tablet 500 - 1000 mg, Oral, Tablet, ONCE only, Max dose per 24 hours: 4 g (oral and IV), Indication: Pain or fever, First dose
 23/06/2023 10:00:00, Stop date 23/06/2023 10:00:00, paracetamol
 Comments: Nurse Initiated Medication. Ensure patient has no history of liver dysfunction. If temperature remains elevated or pain is unrelieved notify the medical officer, and document in the Progress Notes.

2
Labs

Cerner Specimen Collect Need to Collect: 1 Purple 4 mL (EDTA) Volume 4.00 mL Blood, Accession # 02-23-174-2002 B

Cerner Specimen Collect Need to Collect: 1 Gold Volume 8.50 mL Blood, Accession # 02-23-174-2002 A

4
Patient Care

COVID-19 Rapid Antigen Test 23/06/2023 09:55:00, Stop Date 23/06/2023 09:55:00, COVID-19 Rapid Antigen Test

Full Ward Test (FWT) 23/06/2023 09:55:00, Stop Date 23/06/2023 09:55:00, Full Ward Test

Electrocardiogram (ECG) Bedside 23/06/2023 09:55:00, Stop Date 23/06/2023 09:55:00, ECG

ED Infectious Disease Screening 23/06/2023 09:54:41, Stop Date 23/06/2023 09:54:41, ED Infectious Disease Screening
 Comments: Order placed due to Infectious Screening not completed in Triage

Document

Close

1

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Western Health



4. Select any activities you wish to document, and select document.

The screenshot displays the 'Activities' section of a digital health interface. The top navigation bar includes icons for various medical functions. Below the 'Activities' header, there are tabs for 'Assessments (1)', 'Medications (1)', 'Labs (2)', and 'Patient Care (4)'. The 'Assessments' section contains one item: 'ED Nurse Initial Ax' with a timestamp of 23/06/2023 09:54:44. The 'Medications' section contains one item: 'paracetamol 500 mg oral tablet' with a timestamp of 23/06/2023 10:00:00. The 'Labs' section contains two items: 'Cerner Specimen Collect' (Need to Collect: 1 Purple 4 mL (EDTA) Volume 4.00 mL Blood, Accession # 02-23-174-2002 B) and 'Cerner Specimen Collect' (Need to Collect: 1 Gold Volume 8.50 mL Blood, Accession # 02-23-174-2002 A). The 'Patient Care' section contains four items: 'COVID-19 Rapid Antigen Test' (23/06/2023 09:55:00), 'Full Ward Test (FWT)' (23/06/2023 09:55:00), 'Electrocardiogram (ECG) Bedside' (23/06/2023 09:55:00), and 'ED Infectious Disease Screening' (23/06/2023 09:54:41). At the bottom right, a 'Document (6)' button is highlighted, indicating that six items have been selected for documentation.

5. This will take you to the appropriate document sets that are required to complete each task and the task will now be removed from your outstanding tasks/activities

Handy Hint – Documenting Multiple Activities/Tasks

When documenting activities/tasks from the activity summary menu you can select multiple tasks at once with the exception of medication administration.